

HOTEL REGISTRATION FORM
MASC/MASS JOINT CONFERENCE November 7-10, 2018

**This year to Reserve your Guest Room - ALL Attendees may EITHER:
EMAIL or FAX this Reservation form OR Reserve your guest room ONLINE.**

Email THE FORM to: stay@capecodresortandconference.com
Fax THE FORM to the Hotel Reservations Department at **508-778-6039**

This form must be received prior to October 6, 2018. (Any changes to your reservation must be made by submitting a revised form. Please note change and mark form as "REVISED" to avoid duplicate reservations.)

_____ \$109.00 Per room, PER NIGHT, Single/Double Occupancy - plus 11.7% Tax
_____ \$129.00 Triple Occ. – plus tax _____ \$149.00 Per room Quad Occ. – plus tax
Based on availability, the group rate is available 3 days pre and 3 days post conference.

NAME(S) _____

ARRIVAL DATE: _____ DEPARTURE DATE: _____

ADDRESS: _____

CITY: _____ STATE: _____

ZIP CODE: _____ COUNTRY: _____

DAY TELEPHONE: _____ CELL PHONE: _____

E-MAIL ADDRESS (REQUIRED): _____ FAX: _____

CREDIT CARD: _____ CREDIT CARD NUMBER: _____

EXP DATE: _____ SIGNATURE: _____

A **one night's deposit** is required to reserve your guest room. Credit cards will be charged a one night room and tax when the form is received in our office. The block of guest rooms and special group rate is being held until October **6, 2018**. The hotel will sell out and rooms are on a first come, first serve basis. We encourage you to make your reservations early. Once the hotel is sold out, we can recommend an overflow hotel. A Confirmation will be emailed back to you once the reservation and deposit has been completed.

RESERVATION POLICIES If an individual reservation is cancelled 14 days or more prior to arrival, the deposit will be refunded less a \$15 service charge. If an individual reservation is cancelled within 13 days or less prior to arrival, or you do not arrive on the specified arrival date, the reservations is cancelled for ALL nights and the deposit is forfeited. If you do not show up for your reservations, your reservations drops out of the system, and is not automatically reinstated. A 24 hour notice is required for early departures, otherwise, a full one nights room and tax will be charged. All rooms are NON-Smoking. **CHECK-IN TIME AFTER 3:00 PM -- CHECK-OUT TIME BY 11:00 AM**
Please make checks **payable to the Resort and Conference Center at Hyannis** or include the credit card information when filling out this form.

TO RESERVE YOUR ROOM ONLINE: <http://www.capecodresortandconference.com>

In order to ensure the group rate, please follow the steps below:

1. [Check Availability/Book Online](#)
2. [Click](#) on "Number of Adults"
3. [Click](#) on "Add Code"
4. [Click](#) on "Discount Code"
5. [Click](#) on "Group Attendee"
6. In Blank Box put the MASC/MASS Group code: **MASC18**
7. "Add" and "Update Guests & Rooms" (Continue through process.)