

CENTRAL OFFICE STAFF

Abington	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/12
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: Other:	Years in Position: 15	Work Year in months: 12	
Hourly? No	School Committee Meetings: At additional pay	Central office handles building rentals No	
Rate:	Additional Pay: Yes	If someone else, whom? Building Principals and Custodians	
Salary? Yes	Other:	EPIMS & CORI compensation? No	
FY09 Salary:	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY10 Salary:	If yes, amount:	If yes, who Personnel secretary	
FY11 Salary:	If yes, what %? 50%	CORI done by someone else/Dept Yes	
FY12 Salary: \$56,759	If yes, # of days 65	If yes, who? Personnel Secretary	
Vacation: 20 Personal Days: 3	SLBB Condition		
Sick Days: 15 Paid Holidays: Yes	Other compensation?		
Longevity: No	3 hours for meetings at hourly wage		
If yes, Amount?			
Notes:			

Acushnet	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/12
	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:	Years in Position: 4	Work Year in months: 12	
Hourly? No	School Committee Meetings: Included	Central office handles building rentals No	
Rate:	Additional Pay: No	If someone else, whom? Business Office	
Salary? Yes	Other:	EPIMS & CORI compensation? No	
FY09 Salary: \$41,200	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY10 Salary: \$41,200	If yes, amount: \$35	If yes, who Technology Director (I input new staff information)	
FY11 Salary: \$42,024	If yes, what %?	CORI done by someone else/Dept	
FY12 Salary: \$42,444	If yes, # of days	If yes, who?	
Vacation: 22 Personal Days: 2	SLBB Condition After 10 years, 78 days max		
Sick Days: 15 Paid Holidays: 14	Other compensation?		
Longevity: Yes			
If yes, Amount? \$650, after 10 consecutive years			
Notes:			

Agawam

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Exec. Asst. to Superintendent & School Committee

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 11

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Secretary to Director of Finance/HR

FY09 Salary: \$74,301

FY10 Salary: \$76,902

FY11 Salary: \$76,902

FY12 Salary: \$76,902

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who IT Specialist - Data Management

CORI done by someone else/Dept Yes

If yes, who? Administrative Assistant

Vacation: 27

Personal Days: 3

Sick Days: 18

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$1762

Other compensation?

Notes:

Arlington

Individual Contract: No

Contract Start Date: 07/01/11

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: Yes

If yes, specify: Confidential employee, terms of clerical contract

Full Time: Yes Part Time: Other:

Years in Position: 1

Work Year in months: 12

Hourly?

Rate:

School Committee Meetings: No

Additional Pay:

Central office handles building rentals No

Salary?

Other: Other person does meetings; \$3000 stipend

If someone else, whom? Payroll Department Personnel

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? Yes

If yes, amount: \$36

If yes, what %?

If yes, # of days

SLBB Condition Unused over 50

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Director of Data Integration

CORI done by someone else/Dept

If yes, who?

Vacation: 20

Personal Days: 2

Sick Days: 15

Paid Holidays: 15.5

Longevity: Yes

If yes, Amount?

Other compensation?

Notes:

Ashland	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/14
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 10	Work Year in months: 12
Hourly? No	School Committee Meetings:		
Rate:	Additional Pay:	Central office handles building rentals No	
Salary? Yes	Other: School Committee Secretary - \$18.20/hour	If someone else, whom? Supervisor of Building and Grounds	
FY09 Salary: \$50,589			
FY10 Salary: \$52,622	Sick Leave Buy Back? Yes	EPIMS & CORI compensation? Yes	
FY11 Salary: \$52,622	If yes, amount: \$75/day	EPIMS done by someone else/Dept?	
FY12 Salary: \$53,035	If yes, what %?	If yes, who	
Vacation: 25 Personal Days: 3	If yes, # of days 200	CORI done by someone else/Dept Yes	
Sick Days: 15 Paid Holidays: 16	SLBB Condition	If yes, who? Secretary	
Longevity: Yes	Other compensation?		
If yes, Amount? \$1200			
Notes:			

Assabet Valley RVTSD	Individual Contract: Yes	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 12	Work Year in months: 12
Hourly? No	School Committee Meetings:		
Rate:	Additional Pay: No	Central office handles building rentals No	
Salary? Yes	Other: School Committee Clerk receives stipend	If someone else, whom? Shared with Administrative Assistant to Assistant Superintendent	
FY09 Salary: \$57,830			
FY10 Salary: \$61,704	Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No	
FY11 Salary: \$65,133	If yes, amount:	EPIMS done by someone else/Dept? Yes	
FY12 Salary: \$67,412	If yes, what %? 25%	If yes, who IT Technician	
Vacation: 20 Personal Days: 4	If yes, # of days 160	CORI done by someone else/Dept No	
Sick Days: 16 Paid Holidays: 12	SLBB Condition	If yes, who?	
Longevity: Yes	Other compensation?		
If yes, Amount? \$600			
Notes:			

Auburn

Individual Contract: Yes

Contract Start Date: 07/01/08

End Date: 06/30/11
(currently in negotiation)

Executive Secretary to the Superintendent

Union Contract: _____ If yes, specify: _____

Full Time: Yes Part Time: No Other:

Years in Position: 3/17 district

Work Year in months: 12

Hourly?

Rate:

Salary? Yes

FY09 Salary: \$50,863

FY10 Salary: \$52,910

FY11 Salary: \$55,061

FY12 Salary:

Vacation: 25

Personal Days: 3

Sick Days: 12

Paid Holidays: 14

Longevity: Yes

If yes, Amount? \$600

Notes:

School Committee Meetings: At additional pay

Additional Pay: Yes

Other:

Central office handles building rentals Yes

If someone else, whom? AHS is handled by Principal's Secretary

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who District Data Coordinator

CORI done by someone else/Dept

If yes, who?

Sick Leave Buy Back? Yes

If yes, amount: \$30

If yes, what %? 75%

If yes, # of days

SLBB Condition

Other compensation?

Belchertown

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: No _____ If yes, specify: _____

Full Time: Yes Part Time: No Other:

Years in Position: 16

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$50,621

FY10 Salary: \$50,621

FY11 Salary: \$53,152

FY12 Salary: \$53,684

Vacation: 20

Personal Days: 3

Sick Days: 15

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$1050

Notes:

School Committee Meetings: No

Additional Pay: No

Other: Another secretary attends SC meetings at additional pay

Central office handles building rentals Yes

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept No

If yes, who?

Sick Leave Buy Back?

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

no

Bellingham

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 2

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: School Committee Clerk: \$6,000 Annual

If someone else, whom? Business Office Secretary

FY09 Salary:

FY10 Salary:

FY11 Salary: \$44,720

FY12 Salary:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Student Services Specialist (Tech Department)

CORI done by someone else/Dept No

If yes, who?

Vacation: 15

Personal Days: 2

Sick Days: 15

Paid Holidays: 14.5

Longevity: Yes

If yes, Amount?

Other compensation?

Notes:

Belmont

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position:

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Central Office Secretary

FY09 Salary: \$58,995

FY10 Salary: \$58,995

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back?

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology Department

CORI done by someone else/Dept Yes

If yes, who? Human Resources Secretary

Vacation: 23-50 max

Personal Days: 3

Sick Days: 15

Paid Holidays: 15

Longevity:

If yes, Amount?

Other compensation?

Notes:

Berkley		Individual Contract: Yes	Contract Start Date: 09/01/10	End Date: 08/31/13
Executive Secretary to Supt. & SC		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other: Also per SC mtgs		Years in Position: 12		Work Year in months: 12
Hourly? No	School Committee Meetings: Comp. time		Central office handles building rentals No	
Rate:	Additional Pay: Yes		If someone else, whom? Head of Building & Grounds	
Salary? Yes	Other:		EPIMS & CORI compensation? No	
FY09 Salary: \$55,028	Sick Leave Buy Back? Yes		EPIMS done by someone else/Dept? No	
FY10 Salary: \$56,679	If yes, amount:		If yes, who	
FY11 Salary: \$57,813	If yes, what %?		CORI done by someone else/Dept No	
FY12 Salary: \$58,967	If yes, # of days		If yes, who?	
Vacation: 20	Personal Days: 5	SLBB Condition		
Sick Days: 15	Paid Holidays: 15	Other compensation?		
Longevity: No				
If yes, Amount?				
Notes:				

Berkshire Hills RSD		Individual Contract: Yes	Contract Start Date:	End Date:
Administrative Assistant to Superintendent		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: Other: 8hrs/day		Years in Position: 7/26 district		Work Year in months: 12
Hourly? Yes	School Committee Meetings:		Central office handles building rentals No	
Rate: 23.80	Additional Pay: No		If someone else, whom? Director of Operations	
Salary?	Other: By SC recorder at additional pay		EPIMS & CORI compensation? No	
FY09 Salary:	Sick Leave Buy Back? Yes		EPIMS done by someone else/Dept? Yes	
FY10 Salary:	If yes, amount: \$80		If yes, who I send coding, guidance secretaries input data	
FY11 Salary:	If yes, what %?		CORI done by someone else/Dept No	
FY12 Salary: \$49,694	If yes, # of days 70		If yes, who?	
Vacation: 25	Personal Days: 4	SLBB Condition \$5600 max		
Sick Days: 18	Paid Holidays: 15	Other compensation?		
Longevity: No				
If yes, Amount?				
Notes:				

Blue Hills RVTSD

Individual Contract: Yes

Contract Start Date: July 1

End Date: June 30

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 1

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: DSC - Recording Secretary - \$27,000

If someone else, whom? Pool & Recreation Department

FY09 Salary:

FY10 Salary:

FY11 Salary: \$46,000

FY12 Salary: \$47,380

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Data Coordinator

CORI done by someone else/Dept No

If yes, who?

Vacation: 10

Personal Days: 3

Sick Days: 18

Paid Holidays: 13

Longevity: Yes

If yes, Amount? 400

Other compensation?

Notes:

Bourne

Individual Contract: Yes

Contract Start Date:

End Date:

Executive Administrative Assistant

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 2

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: School year secretary at her hourly rate of pay

If someone else, whom? School Secretaries and Business Department

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? Yes

If yes, amount: 15/day; max of \$3000

If yes, what %?

If yes, # of days

SLBB Condition Over 50, after 20 years

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept?

If yes, who

CORI done by someone else/Dept

If yes, who?

Vacation: 15

Personal Days: As Needed

Sick Days: 18

Paid Holidays: 15

Longevity: Yes

If yes, Amount? \$500

Other compensation?

Notes:

Braintree		Individual Contract: No	Contract Start Date:	End Date:
Administrative Assistant to Superintendent		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 6		Work Year in months: 12
Hourly? No	School Committee Meetings:		Central office handles building rentals No	
Rate:	Additional Pay: No		If someone else, whom? Admin. Asst. - Bldgs & Grounds	
Salary? Yes	Other: Recording Secretary		EPIMS & CORI compensation? No	
FY09 Salary: \$52,940	Sick Leave Buy Back? Yes		EPIMS done by someone else/Dept? Yes	
FY10 Salary: \$52,940	If yes, amount:		If yes, who Database manager	
FY11 Salary: \$54,761	If yes, what %?		CORI done by someone else/Dept Yes	
FY12 Salary: \$56,730	If yes, # of days 12/day		If yes, who? Admin. Assit. - Supt. Office	
Vacation: 20	Personal Days: 3 Years	SLBB Condition		
Sick Days: 20	Paid Holidays: 13.5	Other compensation?		
Longevity: No				
If yes, Amount?				
Notes:				

Brookline		Individual Contract: Yes	Contract Start Date: 07/01/10	End Date:
Administrative Assistant to Superintendent		Union Contract:	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: 9.5		Work Year in months: 12
Hourly?	School Committee Meetings: Other		Central office handles building rentals No	
Rate:	Additional Pay: No		If someone else, whom? Individual school for availability; billing by school facilities manager	
Salary? Yes	Other: Part-time executive assistant to school committee Office: M-Th 8:30- 2:30; Meeting 2x/month: 6-9pm		EPIMS & CORI compensation? No	
FY09 Salary: \$75,735	Sick Leave Buy Back? Yes		EPIMS done by someone else/Dept? Yes	
FY10 Salary: \$75,735	If yes, amount:		If yes, who Human Resources	
FY11 Salary: \$76,874	If yes, what %? 50% of 40 days upon separation		CORI done by someone else/Dept Yes	
FY12 Salary: \$77,758	If yes, # of days		If yes, who? Human Resources	
Vacation: 25	Personal Days: 7	SLBB Condition		
Sick Days: 15	Paid Holidays: 11	Other compensation?		
Longevity: Yes				
If yes, Amount? 25 years \$1100				
Notes:				

Cape Cod RVTSD

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/11

Superintendent/Director's Secretary

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 13

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: \$2000

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business Administrator's Secretary

FY09 Salary:

FY10 Salary:

FY11 Salary: \$58,597

FY12 Salary: \$59,475

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? 40%

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Data Specialist

CORI done by someone else/Dept

If yes, who?

Vacation: 26

Personal Days: 3

Sick Days: 17

Paid Holidays: 17

Longevity: Yes

If yes, Amount? \$1900

Other compensation?

Notes:

Carlisle

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 6

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: \$3207

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Facilities

FY09 Salary: \$60,000

FY10 Salary: \$62,220

FY11 Salary: \$68,957

FY12 Salary: \$70,336

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept No

If yes, who?

Vacation: 30

Personal Days: 3

Sick Days: 15

Paid Holidays: 11

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Carver	Individual Contract: No	Contract Start Date:	End Date: Annual letter of rehire
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Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
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Full Time: Yes Part Time: No Other:		Years in Position: 6	Work Year in months: 12
Hourly? No	School Committee Meetings: Included		
Rate:	Additional Pay: No	Central office handles building rentals	No
Salary? Yes	Other:	If someone else, whom? Director of Facilities	
FY09 Salary: \$56,144			
FY10 Salary: \$56,144	Sick Leave Buy Back? No	EPIMS & CORI compensation?	No
FY11 Salary: \$57,829	If yes, amount:	EPIMS done by someone else/Dept?	
FY12 Salary: \$57,829	If yes, what %?	If yes, who Information Tech Coordinator	
Vacation: 25 Personal Days: 2	If yes, # of days	CORI done by someone else/Dept	
Sick Days: 15 Paid Holidays: 11	SLBB Condition	If yes, who?	
Longevity: Yes	Other compensation?		
If yes, Amount? \$500 (15-19 years)			
Notes:			

Central Berkshire RSD	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/14
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Executive Assistant to Superintendent	Union Contract:	If yes, specify:	
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Full Time: Yes Part Time: Other:		Years in Position: 3	Work Year in months: 12
Hourly? No	School Committee Meetings: At additional pay		
Rate:	Additional Pay: \$4000	Central office handles building rentals	No
Salary? Yes	Other:	If someone else, whom? Admin. Asst. to Business Admin.	
FY09 Salary: \$47,000			
FY10 Salary: \$52,000	Sick Leave Buy Back? Yes	EPIMS & CORI compensation?	No
FY11 Salary: \$52,550	If yes, amount: Per diem in excess of 25	EPIMS done by someone else/Dept? No	
FY12 Salary: \$53,338	If yes, what %?	If yes, who	
Vacation: 25 Personal Days: 10	If yes, # of days	CORI done by someone else/Dept	
Sick Days: 15 Paid Holidays: 12	SLBB Condition 10+ yrs. min	If yes, who?	
Longevity: Yes	Other compensation?		
If yes, Amount?			
Notes:			

Chatham	Individual Contract: Yes	Contract Start Date: 06/01/2011	End Date: 06/01/2012
Administrative Assistant to Superintendent	Union Contract:	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: 1.5	Work Year in months: 12
Hourly? No	School Committee Meetings: At additional pay		
Rate:	Additional Pay: \$2120	Central office handles building rentals Yes	
Salary? Yes	Other:	If someone else, whom?	
FY09 Salary: \$45,856			
FY10 Salary: \$47,460	Sick Leave Buy Back? No	EPIMS & CORI compensation? No	
FY11 Salary:	If yes, amount:	EPIMS done by someone else/Dept? No	
FY12 Salary: \$49,122	If yes, what %?	If yes, who	
Vacation: 10 Personal Days: 4	If yes, # of days	CORI done by someone else/Dept No	
Sick Days: 15 Paid Holidays: 11	SLBB Condition	If yes, who?	
Longevity: Yes	Other compensation?		
If yes, Amount?			
Notes:			

Chelsea	Individual Contract: No	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 7	Work Year in months: 12
Hourly? No	School Committee Meetings:		
Rate:	Additional Pay: No	Central office handles building rentals No	
Salary? Yes	Other:	If someone else, whom? Asst. Facilities Director	
FY09 Salary: \$48,000			
FY10 Salary: \$48,960	Sick Leave Buy Back? No	EPIMS & CORI compensation? No	
FY11 Salary: \$49,900	If yes, amount:	EPIMS done by someone else/Dept? Yes	
FY12 Salary: \$49,900	If yes, what %?	If yes, who Human Resources Director	
Vacation: Personal Days: 0	If yes, # of days	CORI done by someone else/Dept Yes	
Sick Days: 17 Paid Holidays: 11	SLBB Condition	If yes, who? Human Resources Director	
Longevity: No	Other compensation?		
If yes, Amount?			
Notes:			

Chicopee	Individual Contract: Yes	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 11	Work Year in months: 12
Hourly? No	School Committee Meetings: Included		
Rate:	Additional Pay:	Central office handles building rentals No	
Salary? Yes	Other:	If someone else, whom? Maintenance Department	
FY09 Salary: \$50,332		EPIMS & CORI compensation? No	
FY10 Salary: \$51,842		EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$51,842	Sick Leave Buy Back? Yes	If yes, who District Data Technologist	
FY12 Salary:	If yes, amount: Up to \$12,000	CORI done by someone else/Dept Yes	
Vacation: 20 Personal Days: 2	If yes, what %?	If yes, who? Human Resources Department	
Sick Days: 18 Paid Holidays: 13.5	If yes, # of days		
Longevity: Yes	SLBB Condition		
If yes, Amount? \$375	Other compensation?		
Notes:			

Cohasset	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/14
Administrative Assistant to Superintendent	Union Contract:	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: .4	Work Year in months: 12
Hourly?	School Committee Meetings: \		
Rate:	Additional Pay:	Central office handles building rentals No	
Salary? Yes	Other: Bookkeeper keeps minutes for stipend	If someone else, whom? Business Office	
FY09 Salary: \$51,038		EPIMS & CORI compensation? No	
FY10 Salary: \$52,105	Sick Leave Buy Back? No	EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$47,873	If yes, amount:	If yes, who Technology Asst. & Bookkeeper	
FY12 Salary: \$42,172	If yes, what %?	CORI done by someone else/Dept Yes	
Vacation: 10 Personal Days: 3	If yes, # of days	If yes, who? Business Manager	
Sick Days: 15 Paid Holidays: 12	SLBB Condition		
Longevity: No	Other compensation?		
If yes, Amount? \$200			
Notes:			

Conway		Individual Contract:	Contract Start Date:	End Date:
Administrative Assistant to Superintendent		Union Contract:	If yes, specify:	
Full Time: Yes	Part Time:	Other:	Years in Position: 4	Work Year in months: 12
Hourly? Yes	School Committee Meetings:		Central office handles building rentals	
Rate: 21.48	Additional Pay: No		If someone else, whom?	
Salary? No	Other:		EPIMS & CORI compensation? No	
FY09 Salary:	Sick Leave Buy Back? Yes		EPIMS done by someone else/Dept? Yes	
FY10 Salary:	If yes, amount:		If yes, who District Data Coordinator	
FY11 Salary:	If yes, what %?		CORI done by someone else/Dept	
FY12 Salary:	If yes, # of days		If yes, who?	
Vacation: 10	Personal Days: 5	SLBB Condition 2 for each year of service		
Sick Days: 10	Paid Holidays: 12	Other compensation?		
Longevity: Yes				
If yes, Amount? \$250; \$500; \$750				
Notes:				

Danvers		Individual Contract: No	Contract Start Date: 07/01/11	End Date: 06/30/12
Executive Secretary to the Superintendent, Clerk to the School Committee		Union Contract: No	If yes, specify:	
Full Time: Yes	Part Time: No	Other:	Years in Position:	Work Year in months: 12
Hourly? No	School Committee Meetings: Included		Central office handles building rentals No	
Rate:	Additional Pay:		If someone else, whom? Business Manager/Secretary in each school bldg.	
Salary? Yes	Other:		EPIMS & CORI compensation? No	
FY09 Salary: \$59,113	Sick Leave Buy Back? Yes		EPIMS done by someone else/Dept? Yes	
FY10 Salary: \$59,113	If yes, amount: \$200 - \$425		If yes, who Personnel Secretary	
FY11 Salary: \$61,800	If yes, what %?		CORI done by someone else/Dept Yes	
FY12 Salary: \$63,345	If yes, # of days		If yes, who? Personnel Secretary	
Vacation: 2-4 weeks	Personal Days: 3	SLBB Condition Must use 5 or less sick days/yr		
Sick Days: 18	Paid Holidays: 13	Other compensation?		
Longevity: Yes				
If yes, Amount? \$150 - \$600				
Notes:				

Deerfield	Individual Contract: No	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract:	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: 4	Work Year in months: 12
Hourly? Yes Rate: 21.48	School Committee Meetings:	Central office handles building rentals	
Salary? No	Additional Pay:	If someone else, whom?	
FY09 Salary:	Other:	EPIMS & CORI compensation? No	
FY10 Salary:	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY11 Salary:	If yes, amount:	If yes, who District Data Coordinator	
FY12 Salary:	If yes, what %?	CORI done by someone else/Dept	
Vacation: 10 Personal Days: 5	If yes, # of days	If yes, who?	
Sick Days: 10 Paid Holidays: 12	SLBB Condition 2 for each year of service		
Longevity: Yes	Other compensation?		
If yes, Amount? \$250; \$500; \$750			
Notes:			

Dennis-Yarmouth RSD	Individual Contract: Yes	Contract Start Date: Annual Renewal	End Date:
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 9.5	Work Year in months: 12
Hourly? No Rate:	School Committee Meetings: Included	Central office handles building rentals No	
Salary? Yes	Additional Pay: No	If someone else, whom? Administrative Assistant to Facilities Manager	
FY09 Salary:	Other:	EPIMS & CORI compensation? No	
FY10 Salary: \$58,158	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$58,158	If yes, amount:	If yes, who Administrative Assistant to Personnel	
FY12 Salary: \$59,321	If yes, what %? 25%	CORI done by someone else/Dept Yes	
Vacation: 20 Personal Days: 2	If yes, # of days	If yes, who? Administrative Assistant to Personnel	
Sick Days: 15 Paid Holidays: 13	SLBB Condition After ten years of employment		
Longevity: Yes	Other compensation?		
If yes, Amount? \$1000			
Notes:			

Dighton-Rehoboth RSD		Individual Contract: Yes	Contract Start Date: 07/01/10	End Date: 06/30/13
Administrative Assistant to Superintendent		Union Contract:	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 10		Work Year in months: 12
Hourly? Yes		School Committee Meetings: At additional pay		
Rate: \$22.81		Additional Pay:	Central office handles building rentals No	
Salary?		Other:	If someone else, whom? Business Office	
FY09 Salary:		Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No	
FY10 Salary:		If yes, amount: Varied	EPIMS done by someone else/Dept? Yes	
FY11 Salary:		If yes, what %?	If yes, who Tech specialists, building secretaries	
FY12 Salary:		If yes, # of days \$4500 max	CORI done by someone else/Dept	
Vacation: 20	Personal Days: 1	SLBB Condition Upon retirement	If yes, who?	
Sick Days: 15	Paid Holidays: 15	Other compensation?		
Longevity: No		Time and one-half		
If yes, Amount?				
Notes:				

Dracut		Individual Contract: No	Contract Start Date: 07/01/10	End Date: 06/30/11
Secretary to Superintendent and School Committee		Union Contract: Yes	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 15		Work Year in months:
Hourly? No		School Committee Meetings: At additional pay		
Rate:		Additional Pay: \$200/meeting	Central office handles building rentals	
Salary? Yes		Other:	If someone else, whom? Buildings and Grounds Secretary	
FY09 Salary: \$48,469		Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No	
FY10 Salary: \$48,469		If yes, amount: \$55/day	EPIMS done by someone else/Dept?	
FY11 Salary: \$48,469		If yes, what %?	If yes, who Superintendent Secretary/Personnel	
FY12 Salary: \$48,469		If yes, # of days	CORI done by someone else/Dept	
Vacation: 30	Personal Days: 3	SLBB Condition	If yes, who?	
Sick Days: 15	Paid Holidays: 16.5	Other compensation?		
Longevity: Yes		if needed		
If yes, Amount? \$600				
Notes:				

East Bridgewater

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 9

Work Year in months: 12

Hourly? Yes

Rate: \$30.77

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? No

Other: School Committee meetings done by another secretary. Stipend \$1200

If someone else, whom? Business Office

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept?

If yes, who

CORI done by someone else/Dept

If yes, who?

Vacation: 18

Personal Days: Discretion of Superintendent

If yes, # of days

SLBB Condition

Sick Days: 15

Paid Holidays: If on work day

Other compensation?

\$7750 retirement incentive after 10 years

Longevity: Yes

If yes, Amount?

Notes:

East Longmeadow

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/14

Executive Secretary

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 23

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: \$5000

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Central Office Secretary

FY09 Salary: \$49,162

FY10 Salary: \$50,636

FY11 Salary: \$52,155

FY12 Salary: \$53,719

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Director of Curriculum and Assessment

CORI done by someone else/Dept No

If yes, who?

Vacation: 25

Personal Days: 2

If yes, # of days

SLBB Condition

Sick Days: 15

Paid Holidays: 13

Other compensation?

No

Longevity: Yes

If yes, Amount? \$800

Notes:

Easthampton

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Executive Assistant to the Superintendent and School Committee Personnel Manager

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 8

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Financial Secretary in Business Office

FY09 Salary: \$44,900

FY10 Salary: \$46,200

FY11 Salary: \$47,100

FY12 Salary: \$47,600

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation?

EPIMS done by someone else/Dept? Yes

If yes, who Technology/Student Data

CORI done by someone else/Dept No

If yes, who?

Vacation: 23

Personal Days: 5

Sick Days: 18

Paid Holidays: 13

Longevity: Yes

If yes, Amount?

Other compensation?

No comp time allowed

Notes:

Erving

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Executive Secretary

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 11

Work Year in months:

Hourly? Yes

Rate: \$24.11

School Committee Meetings:

Additional Pay:

Central office handles building rentals

Salary? Yes

Other: Minute taker employed at \$75/mtg

If someone else, whom?

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$43,398

Sick Leave Buy Back?

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Nurse at Erving Elementary

CORI done by someone else/Dept

If yes, who?

Vacation: 4wks

Personal Days: 3

Sick Days: 100

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$500

Other compensation?

Notes:

Everett

Individual Contract: No

Contract Start Date: 07/01/11

End Date: 06/30/12

Union Contract: Yes If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 07/01/04

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$53,431

FY10 Salary: \$54,944

FY11 Salary: \$54,944

FY12 Salary: \$55,463

Vacation: 25

Personal Days: 2

Sick Days: 15

Paid Holidays: Yes

Longevity: Yes

If yes, Amount? \$1500

Notes:

School Committee Meetings: At additional pay

Additional Pay: Yes, \$112.35/meeting

Other:

Sick Leave Buy Back? Yes

If yes, amount: \$20/day

If yes, what %?

If yes, # of days 130

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Another Clerk

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Dr. Thomas Stella, Assistant Superintendent

CORI done by someone else/Dept Yes

If yes, who? Another Clerk

Fall River

Individual Contract: Yes

Contract Start Date:

End Date:

Union Contract: If yes, specify:

Administrative Assistant to Superintendent

Full Time: Yes Part Time: Other:

Years in Position: 5 years

Work Year in months:

Hourly?

Rate:

Salary? Yes

FY09 Salary: \$61,742

FY10 Salary: \$63,594

FY11 Salary: \$63,594

FY12 Salary: \$65,501

Vacation: 30

Personal Days: 2

Sick Days: 17

Paid Holidays: Yes

Longevity: No

If yes, Amount?

Notes:

School Committee Meetings:

Additional Pay:

Other: Done by Admin Asst for School Committee Services

Sick Leave Buy Back? Yes

If yes, amount: \$30/day

If yes, what %? 25% of remainder of days

If yes, # of days 225

SLBB Condition

Other compensation?

Central office handles building rentals

If someone else, whom? Facilities & Operations Department

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept?

If yes, who

CORI done by someone else/Dept Yes

If yes, who? Human Resources

Falmouth	Individual Contract: No	Contract Start Date:	End Date:
Executive Assistant to the Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 19	Work Year in months: 12
Hourly? No	School Committee Meetings: At additional pay		
Rate:	Additional Pay: Yes	Central office handles building rentals No	
Salary? Yes	Other:	If someone else, whom? Director of Food Service	
FY09 Salary: \$65,166			
FY10 Salary:	Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No	
FY11 Salary:	If yes, amount:	EPIMS done by someone else/Dept? Yes	
FY12 Salary: \$68,292	If yes, what %?	If yes, who IT Dept	
Vacation: 20 Personal Days: 3	If yes, # of days	CORI done by someone else/Dept Yes	
Sick Days: 15 Paid Holidays: 11	SLBB Condition	If yes, who? Human Resource Dept.	
Longevity: Yes	Other compensation?		
If yes, Amount?	School Committee Meetings Incl in Salary		
Notes:			

Farmington River RSD	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/12
Office Manager	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: 13	Work Year in months: 12
Hourly? Yes	School Committee Meetings: Other		
Rate: \$18.75	Additional Pay: No	Central office handles building rentals Yes	
Salary?	Other: Does not attend School Committee meetings; Business Manager does SC agenda and meetings at No extra pay	If someone else, whom?	
FY09 Salary:			
FY10 Salary:	Sick Leave Buy Back? No	EPIMS & CORI compensation? No	
FY11 Salary:	If yes, amount:	EPIMS done by someone else/Dept? No	
FY12 Salary:	If yes, what %?	If yes, who	
Vacation: 13 Personal Days: 2	If yes, # of days	CORI done by someone else/Dept Yes	
Sick Days: 12 Paid Holidays: 10	SLBB Condition	If yes, who? School Business Manager	
Longevity: No	Other compensation?		
If yes, Amount?			
Notes:			

Framingham

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 10

Work Year in months:

Hourly? No

Rate:

School Committee Meetings:

Additional Pay: No

Central office handles building rentals No

Salary? Yes

Other: Administrative Assistant to School Committee - \$54000

If someone else, whom? Buildings and Grounds

FY09 Salary: \$71,000

FY10 Salary: \$73,000

FY11 Salary: \$73,000

FY12 Salary: \$73,000

Sick Leave Buy Back? Yes

If yes, amount: \$5000 Cap

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation?

EPIMS done by someone else/Dept? Yes

If yes, who Director of HR

CORI done by someone else/Dept Yes

If yes, who? Director of HR

Vacation: 20

Personal Days: 3

Sick Days: 12

Paid Holidays: 10

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Franklin

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 11

Work Year in months:

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: School Committee Secretary at hourly rate

If someone else, whom? Business Office

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$55,378

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who HR & Tech Department

CORI done by someone else/Dept Yes

If yes, who? HR Department

Vacation: 20

Personal Days: 2

Sick Days: 14

Paid Holidays: 15

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Franklin County RVTSD

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Executive Secretary

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 16

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$51,079

FY10 Salary: \$52,612

FY11 Salary: \$53,812

FY12 Salary: \$54,812

Vacation: 20

Personal Days: 4

Sick Days: 15

Paid Holidays: 11

Longevity: Yes

If yes, Amount? \$1200

Notes:

School Committee Meetings:

Additional Pay: 3500

Other:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days 185

SLBB Condition

Other compensation?

Central office handles building rentals Yes

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology Coordinator

CORI done by someone else/Dept Yes

If yes, who? Principal's Secretary

Frontier RSD

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 4

Work Year in months: 12

Hourly? Yes

Rate: \$21.48

Salary?

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Vacation: 10

Personal Days: 5

Sick Days: 10

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$250/500/750

Notes:

School Committee Meetings:

Additional Pay:

Other:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? for each yr of service

If yes, # of days 2

SLBB Condition

Other compensation?

Central office handles building rentals

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who District Data Coordinator

CORI done by someone else/Dept

If yes, who?

Gill-Montague

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Executive Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 5

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$42,436

FY10 Salary: \$42,436

FY11 Salary: \$42,436

FY12 Salary: \$45,000

Vacation: 20

Personal Days: 3

Sick Days: 18

Paid Holidays: 14.5

Longevity: No

If yes, Amount?

School Committee Meetings: Included

Additional Pay: x

Other:

Sick Leave Buy Back? Yes

If yes, amount: \$20/day

If yes, what %?

If yes, # of days 300

SLBB Condition Must retire

Other compensation?

Comp time for school committee meetings

Central office handles building rentals No

If someone else, whom? Business Office Manager

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept

If yes, who?

Notes:

Greater Fall River RVTSD (Diman)

Individual Contract: Yes

Contract Start Date: 07/01/09

End Date: 06/30/12

Secretary to Superintendent-Director & SC

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 25+

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$51,807

FY10 Salary: \$53,361

FY11 Salary: \$54,962

FY12 Salary: \$56,611

Vacation: 25

Personal Days: 3

Sick Days:

Paid Holidays: Yes

Longevity: Yes

If yes, Amount? \$120

School Committee Meetings: At additional pay

Additional Pay: \$3000/year

Other:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition 1 year prior notice

Other compensation?

\$50/hour for extra meetings

Central office handles building rentals Yes

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human resources

CORI done by someone else/Dept Yes

If yes, who? Employees - Human resources; All other personnel - Sec. to SC

Notes:

Greater New Bedford RVTSD

Individual Contract: Yes

Contract Start Date:

End Date:

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position:

Work Year in months:

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals

Salary? Yes

Other:

If someone else, whom?

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back?

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation?

EPIMS done by someone else/Dept?

If yes, who

CORI done by someone else/Dept

If yes, who?

Vacation:

Personal Days:

Sick Days:

Paid Holidays:

Longevity:

If yes, Amount?

Other compensation?

Notes:

Groton-Dunstable RSD

Individual Contract: Yes

Contract Start Date: November 2010

End Date: June 2011

Union Contract: No

If yes, specify:

Administrative Assistant to Superintendent

Full Time: Yes Part Time: No Other:

Years in Position: 9 Months

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: Clerk at additional pay

If someone else, whom? Director of Community Services

FY09 Salary: \$47,751

FY10 Salary: \$49,177

FY11 Salary: \$51,200

FY12 Salary: \$51,200

Sick Leave Buy Back? Yes

If yes, amount: \$7000

If yes, what %?

If yes, # of days

SLBB Condition After 10 years

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Personnel

CORI done by someone else/Dept Yes

If yes, who? Personnel

Vacation: 25

Personal Days: 3

Sick Days: 15

Paid Holidays: 13

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Hampshire RSD

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 10

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$57,861

FY10 Salary: \$58,925

FY11 Salary: \$60,071

FY12 Salary:

Vacation: 20

Personal Days: 4

Sick Days: 15

Paid Holidays: Yes

Longevity: Yes

If yes, Amount? \$750

School Committee Meetings:

Additional Pay: No

Other: \$60 per meeting for minutes

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

CG & HR Check Processing; \$700 & \$800

Central office handles building rentals No

If someone else, whom? Building Principal Admin Assistant

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Asst. Superintendent

CORI done by someone else/Dept

If yes, who?

Notes:

Harvard

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 2

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$48,806

FY10 Salary: \$50,811

FY11 Salary: \$54,366

FY12 Salary: \$54,366

Vacation: 25

Personal Days: 3

Sick Days: 15

Paid Holidays: 13

Longevity: No

If yes, Amount?

School Committee Meetings: Included

Additional Pay:

Other:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Annuity - \$4000/year

Central office handles building rentals No

If someone else, whom? Clerical Assistant

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Business Coordinator

CORI done by someone else/Dept Yes

If yes, who? Business Coordinator and Administrative Assistant to Superintendent

Notes:

Harvard	Individual Contract: Yes	Contract Start Date:	End Date:
Business Coordinator	Union Contract: No	If yes, specify:	
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Full Time: Yes Part Time: No Other:		Years in Position: 2	Work Year in months: 12
Hourly? No	School Committee Meetings:		
Rate:	Additional Pay:	Central office handles building rentals No	
Salary? Yes	Other:	If someone else, whom? Clerical Assistant	
FY09 Salary:		EPIMS & CORI compensation? No	
FY10 Salary:	Sick Leave Buy Back? No	EPIMS done by someone else/Dept?	
FY11 Salary: \$44,000	If yes, amount:	If yes, who	
FY12 Salary: \$45,000	If yes, what %?	CORI done by someone else/Dept Yes	
Vacation: 20 Personal Days: 3	If yes, # of days	If yes, who? Business Coordinator and Administrative	
Sick Days: 15 Paid Holidays: 13	SLBB Condition	Assistant to Superintendent	
Longevity: No	Other compensation?		
If yes, Amount?			
Notes:			

Hingham	Individual Contract: Yes	Contract Start Date:	End Date: Annual Appt
Administrative Assistant to Superintendent	Union Contract:	If yes, specify:	
<hr/>			
Full Time: Yes Part Time: Other:		Years in Position: 25	Work Year in months: 12
Hourly?	School Committee Meetings: No		
Rate:	Additional Pay:	Central office handles building rentals No	
Salary? Yes	Other: Assistant Superintendent takes notes	If someone else, whom? Sec. to Maint. Director	
FY09 Salary:		EPIMS & CORI compensation? No	
FY10 Salary:	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY11 Salary:	If yes, amount: \$10/day	If yes, who Data Manager	
FY12 Salary: \$54,250	If yes, what %?	CORI done by someone else/Dept No	
Vacation: Personal Days: 3	If yes, # of days	If yes, who?	
Sick Days: 15 Paid Holidays: 11	SLBB Condition		
Longevity:	Other compensation?		
If yes, Amount?			
Notes:			

Holbrook

Individual Contract: Yes

Contract Start Date: 07/01/12

End Date: 06/30/15

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 0

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Other

Additional Pay: No

Central office handles building rentals Yes

Salary? Yes

Other: SC has own secretary with \$20/hr pay

If someone else, whom?

FY09 Salary: \$54,000

FY10 Salary: \$0

FY11 Salary: \$0

FY12 Salary: \$45,000

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Coordinator of Accountability and Data

CORI done by someone else/Dept No

If yes, who?

Vacation: 15

Personal Days: 3

If yes, # of days

Sick Days: 15

Paid Holidays: Yes

SLBB Condition

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Hopedale

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: No Part Time: Yes Other:

Years in Position: 27

Work Year in months: 12

Hourly? Yes

Rate: \$26.09

School Committee Meetings: Other

Additional Pay: No

Central office handles building rentals Yes

Salary? No

Other: Personnel/Data Manager does minutes for extra pay

If someone else, whom? Accounting Office

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources & Data Manager

CORI done by someone else/Dept Yes

If yes, who? Human Resources & Data Manager

Vacation: 12.5

Personal Days: 1.5

If yes, # of days

Sick Days: 6.5

Paid Holidays: 13

SLBB Condition

Longevity: Yes

If yes, Amount? After 30 years - .80/hr

Other compensation?

Notes:

Hopedale	Individual Contract: Yes	Contract Start Date:	End Date:
Personnel/Data Manager	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 2	Work Year in months: 12
Hourly? Yes Rate: \$21.85	School Committee Meetings: At additional pay	Central office handles building rentals Yes	
Salary? No	Additional Pay: hr. rate	If someone else, whom? Accounting Office	
FY09 Salary: \$53,186	Other:	EPIMS & CORI compensation? Yes	
FY10 Salary: \$53,186	Sick Leave Buy Back? No	EPIMS done by someone else/Dept? No	
FY11 Salary:	If yes, amount:	If yes, who	
FY12 Salary:	If yes, what %?	CORI done by someone else/Dept	
Vacation: 25 Personal Days: 3	If yes, # of days	If yes, who?	
Sick Days: 15 Paid Holidays: 13	SLBB Condition		
Longevity: No	Other compensation?		
If yes, Amount?			
Notes:			

Hudson	Individual Contract: Yes	Contract Start Date:	End Date:
Executive Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 3 months	Work Year in months: 12
Hourly? No Rate:	School Committee Meetings:	Central office handles building rentals No	
Salary? Yes	Additional Pay: Yes	If someone else, whom? Buildings and Grounds Secretary	
FY09 Salary:	Other:	EPIMS & CORI compensation? No	
FY10 Salary:	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY11 Salary:	If yes, amount: \$30/day	If yes, who Human Resource Coordinator	
FY12 Salary: \$69,000	If yes, what %?	CORI done by someone else/Dept Yes	
Vacation: 15 Personal Days: 2	If yes, # of days 180 days	If yes, who? Human Resource Coordinator	
Sick Days: 18 Paid Holidays: Yes	SLBB Condition 15 years; 55 years old		
Longevity: No	Other compensation?		
If yes, Amount?			
Notes:			

Hull

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Union Contract: No If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 26

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: \$6200

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business Department

FY09 Salary: \$54,168

FY10 Salary: \$54,168

FY11 Salary: \$56,335

FY12 Salary: \$58,025

Sick Leave Buy Back? Yes

If yes, amount: \$70/day

If yes, what %?

If yes, # of days 90

SLBB Condition

Other compensation?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Business Department

CORI done by someone else/Dept Yes

If yes, who? Business Department

Vacation: 30

Personal Days: 4

Sick Days: 18

Paid Holidays: Yes

Longevity: Yes

If yes, Amount? \$2000

Notes:

King Philip RSD

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Union Contract: No If yes, specify:

Executive Assistant

Full Time: Yes Part Time: No Other:

Years in Position: 4

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay: Yes

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Director of Finance & Operations

FY09 Salary: \$46,800

FY10 Salary: \$46,800

FY11 Salary: \$48,608

FY12 Salary: \$52,584

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology

CORI done by someone else/Dept No

If yes, who?

Vacation: 15

Personal Days: 3

Sick Days: 15

Paid Holidays: 14

Longevity: No

If yes, Amount?

Notes:

Leverett

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Executive Secretary

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 11

Work Year in months:

Hourly? Yes

Rate: \$24.11

School Committee Meetings:

Additional Pay:

Central office handles building rentals

Salary?

Other: Minutes taken by SC members at no pay

If someone else, whom?

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$43,398

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Secretary at school

CORI done by someone else/Dept

If yes, who?

Vacation: 4wks

Personal Days: 3

Sick Days: 100

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$500

Other compensation?

Notes:

Littleton

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 1

Work Year in months: 12

Hourly? Yes

Rate: \$23.00

School Committee Meetings:

Additional Pay: \$12/hour

Central office handles building rentals No

Salary? No

Other: Another person at \$12/hr

If someone else, whom? Accounts Payable Clerk

FY09 Salary: \$46,686

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technolgo Director, Data Specialist

CORI done by someone else/Dept No

If yes, who?

Vacation: 20

Personal Days: 3

Sick Days: 15

Paid Holidays: 14

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Longmeadow

Individual Contract: Yes

Contract Start Date: 07/01/09

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 6

Work Year in months: 12

Hourly? Yes

Rate: \$28.45

Salary? No

FY09 Salary: \$56,228

FY10 Salary: \$56,047

FY11 Salary: \$56,793

FY12 Salary: \$57,377

Vacation: 20

Personal Days: 2

Sick Days: 10

Paid Holidays: 13

Longevity: Yes

If yes, Amount?

Notes:

School Committee Meetings: Included

Additional Pay: More than 20 meetings - additional pay time + 1/2

Other:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Business Office

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Information Specialist

CORI done by someone else/Dept No

If yes, who?

Ludlow

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Executive Secretary to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: at least 6

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$50,075

FY10 Salary: \$50,075

FY11 Salary: \$51,577

FY12 Salary: \$53,124

Vacation: 15

Personal Days: 3

Sick Days: 15

Paid Holidays: 15

Longevity: No

If yes, Amount?

Notes:

School Committee Meetings: Included

Additional Pay:

Other:

Sick Leave Buy Back? Yes

If yes, amount: \$20/day

If yes, what %?

If yes, # of days 225

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Assistant Business Manager

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Director of Technology

CORI done by someone else/Dept Yes

If yes, who? Exec Sec for Human Resources

Lynnfield	Individual Contract: Yes	Contract Start Date:	End Date:
Executive Secretary to the Superintendent	Union Contract: No	If yes, specify:	
<hr/>			
Full Time: Yes Part Time: No Other:	Years in Position: 3	Work Year in months: 12	
Hourly? No	School Committee Meetings:	Central office handles building rentals Yes	
Rate:	Additional Pay:	If someone else, whom?	
Salary? Yes	Other:	EPIMS & CORI compensation?	
FY09 Salary:	Sick Leave Buy Back?	EPIMS done by someone else/Dept? Yes	
FY10 Salary:	If yes, amount:	If yes, who	
FY11 Salary:	If yes, what %?	CORI done by someone else/Dept Yes	
FY12 Salary: \$45,208	If yes, # of days	If yes, who? Executive Secretary of Curriculum and Personnel	
Vacation: 20 Personal Days: 3	SLBB Condition		
Sick Days: 15 Paid Holidays: 14.5	Other compensation?		
Longevity: No			
If yes, Amount?			
Notes:			

Lynnfield	Individual Contract: Yes	Contract Start Date:	End Date:
Executive Secretary of Curriculum and Personnel	Union Contract: No	If yes, specify:	
<hr/>			
Full Time: Yes Part Time: No Other:	Years in Position: 17	Work Year in months: 12	
Hourly? No	School Committee Meetings: Included	Central office handles building rentals No	
Rate:	Additional Pay:	If someone else, whom? Executive Secretary to the Superintendent	
Salary? Yes	Other: Stipend (\$5,111.22)	EPIMS & CORI compensation? No	
FY09 Salary:	Sick Leave Buy Back?	EPIMS done by someone else/Dept? Yes	
FY10 Salary:	If yes, amount:	If yes, who	
FY11 Salary:	If yes, what %?	CORI done by someone else/Dept No	
FY12 Salary: \$59,884	If yes, # of days	If yes, who?	
Vacation: 20 Personal Days: 3	SLBB Condition		
Sick Days: 15 Paid Holidays: 14.5	Other compensation?		
Longevity: Yes			
If yes, Amount? \$550			
Notes:			

Malden

Individual Contract: Yes

Contract Start Date:

End Date:

Executive Secretary to the Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 12

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$79,110

Vacation: 26

Personal Days: 2

Sick Days: 18

Paid Holidays:

Longevity: Yes

If yes, Amount? \$1500

Notes:

School Committee Meetings: At additional pay

Additional Pay: Yes

Other:

Sick Leave Buy Back? Yes

If yes, amount: \$10/day

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Nancy Cammarata

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Marie Lucey

CORI done by someone else/Dept Yes

If yes, who? Joanne D'Orlando

Mashpee

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/13

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 5

Work Year in months: 12

Hourly?

Rate:

Salary? Yes

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$57,657

Vacation: 24

Personal Days: 3

Sick Days: 18

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$500

Notes:

School Committee Meetings: At additional pay

Additional Pay:

Other: Completed by other admin asst. for add'l pay

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days 65

SLBB Condition 10 years

Other compensation?

Central office handles building rentals No

If someone else, whom? Town recreation department

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Network Administrator

CORI done by someone else/Dept Yes

If yes, who? Admin. Asst. to Business Admin.

Medfield

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position:

Work Year in months:

Hourly?

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business Manager's Secretary

FY09 Salary: \$56,363

FY10 Salary: \$58,054

FY11 Salary: \$58,054

FY12 Salary: \$58,635

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days 100

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who

CORI done by someone else/Dept Yes

If yes, who? Secretary to Supt.

Vacation: 25 Personal Days: 3

Sick Days: 15 Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$1395; \$60 add'l ea. Yr

Other compensation?

Notes:

Melrose

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 3

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay: No

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business office

FY09 Salary:

FY10 Salary:

FY11 Salary: \$50,199

FY12 Salary: \$55,200

Sick Leave Buy Back? Yes

If yes, amount: \$50-\$350

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept?

If yes, who

CORI done by someone else/Dept

If yes, who?

Vacation: 5 wks Personal Days: 3

Sick Days: 15 Paid Holidays: 13

Longevity: Yes

If yes, Amount? \$500 after 8 yrs, \$600 after 13

Other compensation?

Fill-in for SC sec. w/ stipend/SLBB @ \$50/day

Notes:

Mendon-Upton RSD

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/14

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 17

Work Year in months:

Hourly? Yes

Rate: \$26.80

Salary? No

FY09 Salary: \$22

FY10 Salary: \$25

FY11 Salary: \$26

FY12 Salary: \$27

Vacation: 20

Personal Days: 5

Sick Days: 15

Paid Holidays: 15

Longevity: Yes

If yes, Amount?

Notes:

School Committee Meetings: At additional pay

Additional Pay: \$100/Meeting

Other:

Sick Leave Buy Back? Yes

If yes, amount: \$8,500

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Business/Finance Dept.

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Computer Administration

CORI done by someone else/Dept Yes

If yes, who? Personnel

Methuen

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 4

Work Year in months: 12

Hourly? Yes

Rate: \$27.71 (7 hrs/day)

Salary? No

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Vacation: 20

Personal Days: 3

Sick Days: 18

Paid Holidays: 13

Longevity: Yes

If yes, Amount? \$375

Notes:

School Committee Meetings:

Additional Pay:

Other: School Committee Recorder - Flat Rate: \$175/meeting

Sick Leave Buy Back? Yes

If yes, amount: \$20/day

If yes, what %?

If yes, # of days 227

SLBB Condition

Other compensation?

If SC Recorder unavailable, \$175/meeting

Central office handles building rentals No

If someone else, whom? Athletic Director & Secretary

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources Secretary

CORI done by someone else/Dept Superintendent Secretary

If yes, who?

Middleborough

Individual Contract: Yes

Contract Start Date: 07/01/08

End Date: 06/30/11

Executive Secretary

Union Contract: If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 8

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: Yes

Central office handles building rentals No

Salary? Yes

Other: Paid hourly \$20.03

If someone else, whom? Business Receptionist

FY09 Salary: \$57,600

FY10 Salary: \$59,326

FY11 Salary: \$60,220

FY12 Salary: \$61,127

Sick Leave Buy Back? Yes

If yes, amount: \$10,000

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Student Information Manager

CORI done by someone else/Dept Yes

If yes, who? Payroll Coordinator

Vacation: 18

Personal Days: 3

Sick Days: 15

Paid Holidays: 15

Longevity: Yes

If yes, Amount? \$430

Notes:

Milford

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 16

Work Year in months: 12

Hourly? Yes

Rate: \$31.23

School Committee Meetings: Other

Additional Pay: No

Central office handles building rentals Yes

Salary? No

Other: Minutes recorder attends SC meetings

If someone else, whom?

FY09 Salary: \$55,000

FY10 Salary: \$56,000

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition #yrs. times # day accumulation x \$2.00

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Family Resource Center Manager

CORI done by someone else/Dept Yes

If yes, who? District Safety & Security Manager

Vacation: 25

Personal Days: 2

Sick Days: 15

Paid Holidays: 14

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Millis

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Secretary to the Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 2.5

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: 1600

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Director of Building and Grounds

FY09 Salary:

FY10 Salary: \$37,440

FY11 Salary: \$37,440

FY12 Salary: \$38,563

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Data Secretary

CORI done by someone else/Dept No

If yes, who?

Vacation: 10

Personal Days: 2

Sick Days: 15

Paid Holidays: 13

Longevity: Yes

If yes, Amount? \$200 after 5 years, \$300 after 10 yrs, \$400 after 15 yrs, \$600 after 20 yrs

Other compensation?

Yes

Notes:

Milton

Individual Contract: No

Contract Start Date:

End Date:

Executive Assistant to the Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 1

Work Year in months: 12

Hourly? Yes

Rate: \$29.30

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? No

Other: Minutes taken by Secretary to SC - paid hourly rate for attendance and transcription

If someone else, whom? Rental Facilitator

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Personnel and Data Person

CORI done by someone else/Dept Yes

If yes, who? Personnel Human Resource Specialist

Vacation: 10

Personal Days: 5

Sick Days: 1.5/month

Paid Holidays:

Longevity: Yes

If yes, Amount? \$500 after 5 years

Other compensation?

No

Notes:

Minuteman RVTSD		Individual Contract: Yes	Contract Start Date:	End Date:
Executive Assistant to the Superintendent		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 3 months		Work Year in months: 12
Hourly? No		School Committee Meetings: At additional pay		
Rate:		Additional Pay:	Central office handles building rentals No	
Salary? Yes		Other:	If someone else, whom? Jill Asser	
FY09 Salary:		Sick Leave Buy Back? No	EPIMS & CORI compensation? No	
FY10 Salary:		If yes, amount:	EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$63,500		If yes, what %?	If yes, who Ms. Deb Jones	
FY12 Salary:		If yes, # of days	CORI done by someone else/Dept Yes	
Vacation: 15	Personal Days: 3	SLBB Condition	If yes, who? Zuania Wood	
Sick Days: 15	Paid Holidays: 12	Other compensation?		
Longevity: No				
If yes, Amount?				
Notes:				

Narragansett RSD		Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/13
Executive Administrative Assistant/Office Manager		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: 8; 25 In-District		Work Year in months: 12
Hourly? No		School Committee Meetings: At additional pay		
Rate:		Additional Pay: Yes	Central office handles building rentals No	
Salary? Yes		Other:	If someone else, whom? Assistant Superintendent of Schools	
FY09 Salary: \$52,934		Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No	
FY10 Salary: \$56,434		If yes, amount: \$50/day	EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$58,049		If yes, what %?	If yes, who Director of Technology	
FY12 Salary: \$62,838		If yes, # of days	CORI done by someone else/Dept No	
Vacation: 30	Personal Days: 4	SLBB Condition After 15 years	If yes, who?	
Sick Days: 17	Paid Holidays: 14	Other compensation?		
Longevity: Yes				
If yes, Amount? \$1000				
Notes:				

Nashoba RSD

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 3.5

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Facilities

FY09 Salary: \$54,500

FY10 Salary: \$55,644

FY11 Salary: \$57,300

FY12 Salary: \$58,500

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Info Management Office

CORI done by someone else/Dept Yes

If yes, who? Human resources

Vacation: 15

Personal Days: 3

Sick Days: 15

Paid Holidays: 14

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Natick

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 18

Work Year in months: 12

Hourly? Yes

Rate: 30.60

School Committee Meetings: At additional pay

Additional Pay: Yes

Central office handles building rentals No

Salary? No

Other: \$156/meeting

If someone else, whom? Administrative Assistant in Business Office

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? Up to 20 per diem

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources and IT

CORI done by someone else/Dept Yes

If yes, who? Human Resources Administrative Assistant

Vacation: 20

Personal Days: 2

Sick Days: 15

Paid Holidays: 15.5

Longevity: Yes

If yes, Amount? \$150

Other compensation?

Notes:

Needham	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/14
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 9	Work Year in months: 12
Hourly? No	School Committee Meetings: Included		
Rate:	Additional Pay: No	Central office handles building rentals No	
Salary? Yes	Other: Not taker - separate position; stipend pay	If someone else, whom? Dept. of Public Facilities	
FY09 Salary: \$68,169			
FY10 Salary: \$71,958	Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No	
FY11 Salary: \$72,678	If yes, amount:	EPIMS done by someone else/Dept? Yes	
FY12 Salary: \$73,768	If yes, what %? \$35/day	If yes, who Human Resource Dept.	
Vacation: 25 Personal Days: 1	If yes, # of days 200	CORI done by someone else/Dept Yes	
Sick Days: 15 Paid Holidays: 12	SLBB Condition After 20 years	If yes, who? Human Resource Dept.	
Longevity: Yes	Other compensation?		
If yes, Amount? \$600 for 5 years of service	No		
Notes:			

New Bedford	Individual Contract: No	Contract Start Date:	End Date:
Acting Administrative Assistant	Union Contract:	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position:	Work Year in months: 11
Hourly? Yes	School Committee Meetings: Included		
Rate: \$29.23	Additional Pay:	Central office handles building rentals	
Salary?	Other: None	If someone else, whom? Business Office Secretary	
FY09 Salary:	Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No	
FY10 Salary:	If yes, amount: \$50/day	EPIMS done by someone else/Dept? Yes	
FY11 Salary:	If yes, what %?	If yes, who Computer Services	
FY12 Salary:	If yes, # of days 180	CORI done by someone else/Dept Yes	
Vacation: 15 Personal Days: 3	SLBB Condition	If yes, who? Safety Offices and Human Resources	
Sick Days: 15 Paid Holidays: 15	Other compensation?		
Longevity: Yes			
If yes, Amount?			
Notes:			

New Salem-Wendell

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Executive Secretary

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 11

Work Year in months: 12

Hourly? Yes

Rate: \$24.11

Salary?

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Vacation: 4wks

Personal Days: 3

Sick Days: 100

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$500

Notes:

School Committee Meetings:

Additional Pay:

Other: Members of SC at no pay

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who School Secretary

CORI done by someone else/Dept

If yes, who?

Newton

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 14

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$79,710

FY10 Salary: \$79,710

FY11 Salary: \$79,710

FY12 Salary:

Vacation: 20

Personal Days: 6

Sick Days: 15

Paid Holidays: 13

Longevity: Yes

If yes, Amount? \$800

Notes:

School Committee Meetings:

Additional Pay:

Other: SC administrative assistant

Sick Leave Buy Back? Yes

If yes, amount: Up to \$2000 upon retirement

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Operations

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept?

If yes, who

CORI done by someone else/Dept Yes

If yes, who? Human resources

North Reading

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 10

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: Another position at \$23.86/hr

If someone else, whom? Payroll Clerk

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$66,644

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Business Mgr. & Data Specialist

CORI done by someone else/Dept Yes

If yes, who? Business Manager

Vacation: 20

Personal Days: 3

Sick Days: 15

Paid Holidays: 15

Longevity: Yes

If yes, Amount? 7.00-16.00

Other compensation?

Notes:

Northborough

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 6.5

Work Year in months: 12

Hourly?

Rate:

School Committee Meetings:

Additional Pay: No

Central office handles building rentals No

Salary? Yes

Other: Recording Secretary

If someone else, whom? Individual School Buildings

FY09 Salary: \$70,179

FY10 Salary: \$72,180

FY11 Salary: \$72,180

FY12 Salary: \$73,624

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology

CORI done by someone else/Dept Yes

If yes, who? Receptionist/Secretary

Vacation: 20

Personal Days: 3

Sick Days: 13

Paid Holidays: 14

Longevity: Yes

If yes, Amount? 5-9: \$500; 10-14: \$750; 15-19: \$1000

Other compensation?

Notes: 40/30/30 Split between 3 districts

Northborough-Southborough RSD

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 6.5

Work Year in months: 12

Hourly?

Rate:

School Committee Meetings: No

Additional Pay: Yes, Recording Secretary

Central office handles building rentals No

Salary? Yes

Other: Recording Secretary

If someone else, whom? Individual School Buildings

FY09 Salary: \$70,179

FY10 Salary: \$72,180

FY11 Salary: \$72,180

FY12 Salary: \$73,624

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology

CORI done by someone else/Dept Yes

If yes, who? Receptionist/Secretary

Vacation: 20 Personal Days: 3

Sick Days: 13 Paid Holidays: 14

Longevity: Yes

If yes, Amount? 5-9: \$500; 10-14: \$750; 15-19: \$1000

Other compensation?

Notes: 40/30/30 Split between 3 districts

Northbridge

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/14

Executive Assistant to the Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 1

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Jr. Executive Assistant of Finance and Human Resources

FY09 Salary: \$40,000

FY10 Salary: \$40,000

FY11 Salary: \$42,500

FY12 Salary: \$42,925

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Jr. Executive Assistant of Finance and HR; Technology

CORI done by someone else/Dept No

If yes, who?

Vacation: 17 Personal Days: 5

Sick Days: 15 Paid Holidays: 15

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Northern Berkshire RVTSD		Individual Contract: Yes	Contract Start Date:	End Date:
Administrative Assistant to Superintendent		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 10		Work Year in months: 12
Hourly? No	School Committee Meetings: At additional pay			
Rate:	Additional Pay: Yes		Central office handles building rentals Yes	
Salary? Yes	Other:		If someone else, whom?	
FY09 Salary:	Sick Leave Buy Back? No		EPIMS & CORI compensation? No	
FY10 Salary: \$41,020	If yes, amount:		EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$42,251	If yes, what %?		If yes, who Principal's Secretary	
FY12 Salary: \$42,251	If yes, # of days		CORI done by someone else/Dept Yes	
Vacation: 20	Personal Days: 5	SLBB Condition	If yes, who? Superintendent Administrative Assistant	
Sick Days: 18	Paid Holidays: 14	Other compensation?		
Longevity: No				
If yes, Amount?				
Notes:				

Norwood		Individual Contract: Yes	Contract Start Date: 07/01/10	End Date: 06/30/13
Confidential Secretary to Superintendent of Schools		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 21		Work Year in months: 12
Hourly? No	School Committee Meetings:			
Rate:	Additional Pay:		Central office handles building rentals No	
Salary? Yes	Other: School Committee Clerk \$12,000/yr		If someone else, whom? Secretary to Director of Building and Grounds	
FY09 Salary: \$60,261	Sick Leave Buy Back? Yes		EPIMS & CORI compensation? No	
FY10 Salary: \$62,139	If yes, amount: \$100		EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$63,537	If yes, what %?		If yes, who Technology Department	
FY12 Salary:	If yes, # of days 120		CORI done by someone else/Dept no	
Vacation: 25	Personal Days: 3	SLBB Condition After 10 years employment with NPS	If yes, who? N/A - Superintendent Secretary handles CORI's	
Sick Days: 15	Paid Holidays: Yes	Other compensation?		
Longevity: No				
If yes, Amount?				
Notes:				

Old Colony RVTSD

Individual Contract: Yes

Contract Start Date: 07/01/2011

End Date: 07/30/2014

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 12

Work Year in months: 11

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$53,520

FY10 Salary: \$55,126

FY11 Salary: \$56,229

FY12 Salary:

Vacation: 20

Personal Days: 3

Sick Days: 15

Paid Holidays: Yes

Longevity: Yes

If yes, Amount? Based on years of service

Notes:

School Committee Meetings:

Additional Pay: Yes

Other:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Business Manager

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Guidance Secretary

CORI done by someone else/Dept

If yes, who?

Pathfinder RVTSD

Individual Contract: No

Contract Start Date:

End Date:

Union Contract: No

If yes, specify:

Administrative Assistant to Superintendent

Full Time: Yes Part Time: No Other:

Years in Position: 3

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$45,000

FY10 Salary: \$47,311

FY11 Salary: \$48,129

FY12 Salary:

Vacation: 10

Personal Days: 2

Sick Days: 17

Paid Holidays: 14

Longevity: Yes

If yes, Amount? \$500-10yrs; \$700-15yrs.; \$1000-20yrs.; \$1250-25yrs

Notes:

School Committee Meetings:

Additional Pay:

Other: Another Position

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? 20% of annual salary; 200 day max.

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals Yes

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept Yes

If yes, who? Secretary to Assistant Superintendent/Director

Peabody

Individual Contract: Yes

Contract Start Date: 07/01/08

End Date: 06/30/09

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 5

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Other

Additional Pay: No

Central office handles building rentals No

Salary? Yes

Other: Recording Secretary at hourly rate

If someone else, whom? Business Administrator

FY09 Salary: \$48,660

FY10 Salary: \$50,836

FY11 Salary: \$52,362

FY12 Salary: \$52,362

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resource

CORI done by someone else/Dept Yes

If yes, who? Human Resource

Vacation: 15

Personal Days: 2

Sick Days: 12

Paid Holidays: 12

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Pembroke

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 4

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Building and Grounds Facility Manager

FY09 Salary: \$49,383

FY10 Salary: \$51,984

FY11 Salary: \$53,840

FY12 Salary:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources & IT

CORI done by someone else/Dept Yes

If yes, who? Human Resource

Vacation: 15

Personal Days: 3

Sick Days: 18

Paid Holidays: 17

Longevity: Yes

If yes, Amount? \$300

Other compensation?

Notes:

Pioneer Valley RSD	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/14
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:	Years in Position: 4 (16 in district)		Work Year in months: 12
Hourly? No	School Committee Meetings:	Central office handles building rentals No	
Rate:	Additional Pay: No	If someone else, whom? Each school secretary	
Salary? Yes	Other: School committee secretary - \$80 per meeting	EPIMS & CORI compensation? No	
FY09 Salary:	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY10 Salary:	If yes, amount: 1/10th	If yes, who Technology Information Manager	
FY11 Salary:	If yes, what %?	CORI done by someone else/Dept	
FY12 Salary: \$38,064	If yes, # of days	If yes, who?	
Vacation: 25 Personal Days: 2	SLBB Condition Not to exceed 19 days, upon retirement with 15+ yrs of service		
Sick Days: 18 Paid Holidays: 13	Other compensation?		
Longevity: Yes			
If yes, Amount? \$700			
Notes:			

Pittsfield	Individual Contract: Yes	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:	Years in Position:		Work Year in months:
Hourly? No	School Committee Meetings: At additional pay	Central office handles building rentals No	
Rate:	Additional Pay:	If someone else, whom?	
Salary? Yes	Other:	EPIMS & CORI compensation? No	
FY09 Salary: \$43,844	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY10 Salary:	If yes, amount:	If yes, who Technology / Data	
FY11 Salary:	If yes, what %? 50%	CORI done by someone else/Dept Yes	
FY12 Salary:	If yes, # of days	If yes, who? Personnel	
Vacation: 30 Personal Days: 2	SLBB Condition		
Sick Days: 15 Paid Holidays: 13	Other compensation?		
Longevity: Yes			
If yes, Amount?			
Notes:			

Plainville

Individual Contract: Yes

Contract Start Date: 07/01/09

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 15

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$46,088

FY10 Salary: \$46,088

FY11 Salary: \$49,253

FY12 Salary: \$52,208

Vacation: 25

Personal Days: 3

Sick Days: 20

Paid Holidays:

Longevity: Yes

If yes, Amount? \$450

Notes:

School Committee Meetings:

Additional Pay:

Other: Recording Secretary \$14/hr

Sick Leave Buy Back?

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Business/facilities clerk

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept No

If yes, who?

Provincetown

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Administrative Assistant to Human Resources

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 1 month

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$43,275

Vacation: 10

Personal Days: 3

Sick Days: 15

Paid Holidays: all

Longevity: No

If yes, Amount? After 10 years

Notes:

School Committee Meetings: No

Additional Pay:

Other: Done by another person

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? 25% / 180 day cap

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals Yes

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Admin.Assist. Business & Finance (shared somewhat w/HR)

CORI done by someone else/Dept No

If yes, who?

Quaboag RSD

Individual Contract: No

Contract Start Date: 07/01/11

End Date: 06/30/14

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: New

Work Year in months:

Hourly? Yes

Rate: \$23.66

Salary? No

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Vacation: 20

Personal Days: 0

Sick Days: 15

Paid Holidays: 15

Longevity: No

If yes, Amount?

Notes:

School Committee Meetings:

Additional Pay:

Other: Elementary school secretary does SC meetings

Central office handles building rentals Yes

If someone else, whom?

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Guidance Secretary

CORI done by someone else/Dept No

If yes, who?

Ralph C Mahar

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/14

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 5

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$49,122

Vacation: 25

Personal Days: 2

Sick Days: 18

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$1250

Notes:

School Committee Meetings: Included

Additional Pay:

Other:

Central office handles building rentals Yes

If someone else, whom?

Sick Leave Buy Back? Yes

If yes, amount: 25%

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Shared

If yes, who Student Information Manager

CORI done by someone else/Dept

If yes, who?

Randolph

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/13

Executive Assist to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 7

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Other

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: School committee Sec is a different person; Exec. Asst. covers if absent

If someone else, whom? Secretary of Maintenance Dept.

FY09 Salary: \$55,295

FY10 Salary: \$56,677

FY11 Salary: \$58,094

FY12 Salary: \$59,255

Sick Leave Buy Back? Yes

If yes, amount: max \$2000

If yes, what %?

If yes, # of days

SLBB Condition 10 years

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources

CORI done by someone else/Dept Yes

If yes, who? Human Resources

Vacation: 20

Personal Days: 5

Sick Days: 15

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$500 after 10 yrs.

Other compensation?

Notes:

Rockport

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/14

Executive Assistant to the Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 3

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: \$2500

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Stipend position done by Payroll; I schedule use of building

FY09 Salary: \$48,185

FY10 Salary: \$49,630

FY11 Salary: \$51,119

FY12 Salary: \$51,119

Sick Leave Buy Back? Yes

If yes, amount: \$20/day

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept Yes

If yes, who? Payroll Clerk

Vacation: 25

Personal Days: 3

Sick Days: 14

Paid Holidays: 14

Longevity: Yes

If yes, Amount? \$2500

Other compensation?

Notes:

Sandwich

Individual Contract: Yes

Contract Start Date: 07/01/09

End Date: 06/30/11

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 18.5

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business Office Personnel who handles Facilities use and other duties

FY09 Salary: \$62,890

FY10 Salary: \$65,406

FY11 Salary: \$67,695

FY12 Salary:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? 20%

If yes, # of days Up to 226

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who School Secretaries and IT

CORI done by someone else/Dept No

If yes, who?

Vacation: 25

Personal Days: 3

Sick Days: 18

Paid Holidays: 15

Longevity: Yes

If yes, Amount? \$3000

SLBB Condition

Other compensation?

Notes:

Saugus

Individual Contract: Yes

Contract Start Date: 07/01/09

End Date: 06/30/12

Executive Secretary

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 10

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals Yes

Salary? Yes

Other: Another person \$4200/year

If someone else, whom?

FY09 Salary: \$48,738

FY10 Salary: \$50,200

FY11 Salary: \$50,702

FY12 Salary: \$50,702

Sick Leave Buy Back? Yes

If yes, amount: \$160/day

If yes, what %?

If yes, # of days 100

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who System Software Manager

CORI done by someone else/Dept Yes

If yes, who? Human Resource Manager

Vacation: 25

Personal Days: 3

Sick Days: 15

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$2250

SLBB Condition

Other compensation?

Notes:

Seekonk

Individual Contract: Yes

Contract Start Date: 07/01/08

End Date: 06/30/11

Superintendent's Secretary

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 6

Work Year in months: 12

Hourly? Yes

Rate: \$22.67

School Committee Meetings: Included

Additional Pay: Yes

Central office handles building rentals No

Salary? No

Other:

If someone else, whom? Principals and Accounts Payable Secretary

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? 30%

If yes, # of days 180

SLBB Condition

EPIMS & CORI compensation?

EPIMS done by someone else/Dept? Yes

If yes, who Data Clerk

CORI done by someone else/Dept

If yes, who?

Vacation: 21

Personal Days: 2

Sick Days: 18

Paid Holidays: 15.5

Longevity: Yes

If yes, Amount? \$807

Other compensation?

Notes:

Sharon

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 3

Work Year in months: 12

Hourly? Yes

Rate: \$23.06

School Committee Meetings: At additional pay

Additional Pay: \$8504 Annual (SC Secretary)

Central office handles building rentals No

Salary? No

Other:

If someone else, whom? Admin. To Maintenance/Operations

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Information Services Manager

CORI done by someone else/Dept Yes

If yes, who? Payroll Manager

Vacation: 15

Personal Days: 3

Sick Days: 15

Paid Holidays: 11

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Shutesbury

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Executive Secretary

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 11

Work Year in months: 12

Hourly? Yes

Rate: \$24.11

Salary?

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary:

Vacation: 4wks

Personal Days: 3

Sick Days: 100

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$500

Notes:

School Committee Meetings:

Additional Pay:

Other: Minute taker; \$100/meeting

Central office handles building rentals

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who School Secretary & Tech Coordinator

CORI done by someone else/Dept

If yes, who?

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Smith Vocational Agricultural

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 9

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$42,014

FY10 Salary: \$42,014

FY11 Salary: \$43,919

FY12 Salary:

Vacation: 20

Personal Days: 3

Sick Days: 1.25 accrued

Paid Holidays: 14

Longevity: Yes

If yes, Amount? \$100

Notes:

School Committee Meetings: Included

Additional Pay:

Other:

Central office handles building rentals No

If someone else, whom? HR Coordinator & Facilities Mgr

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Business Manager

CORI done by someone else/Dept

If yes, who?

Sick Leave Buy Back? Yes

If yes, amount: \$5,500

If yes, what %? 1/3 accrued

If yes, # of days

SLBB Condition

Other compensation?

Somerset	Individual Contract: No	Contract Start Date: 10/85	End Date:
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
<hr/>			
Full Time: Yes Part Time: No Other:	Years in Position: 26	Work Year in months: 12	
Hourly? Yes Rate: \$27.02	School Committee Meetings: At additional pay	Central office handles building rentals Yes	
Salary? No	Additional Pay: Yes	If someone else, whom?	
FY09 Salary: \$49,176	Other: \$144.21/meeting	EPIMS & CORI compensation? No	
FY10 Salary:	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY11 Salary:	If yes, amount: \$25.00	If yes, who Director of Technology	
FY12 Salary:	If yes, what %? \$25/day	CORI done by someone else/Dept Yes	
Vacation: 25 Personal Days: 2	If yes, # of days	If yes, who? Human Resource Dept.	
Sick Days: 18 Paid Holidays: 16.5	SLBB Condition		
Longevity: Yes	Other compensation?		
If yes, Amount? \$2216			
Notes:			

Somerville	Individual Contract: No	Contract Start Date:	End Date:
Executive Secretary	Union Contract: No	If yes, specify:	
<hr/>			
Full Time: Yes Part Time: No Other:	Years in Position: 3	Work Year in months: 12	
Hourly? No Rate:	School Committee Meetings: Included	Central office handles building rentals Yes	
Salary? Yes	Additional Pay: No	If someone else, whom?	
FY09 Salary: \$60,350	Other:	EPIMS & CORI compensation? No	
FY10 Salary: \$60,350	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$60,350	If yes, amount:	If yes, who Human Resource Administrator	
FY12 Salary: \$60,350	If yes, what %? \$3,000 Max.	CORI done by someone else/Dept Yes	
Vacation: 20 Personal Days: 2	If yes, # of days	If yes, who? HR Admin Assistant	
Sick Days: 18 Paid Holidays: 14	SLBB Condition		
Longevity: Yes	Other compensation?		
If yes, Amount? \$600			
Notes:			

South Hadley

Individual Contract: Yes

Contract Start Date: 2011

End Date: 2013

Executive Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 18

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$53,529

FY10 Salary: \$55,585

FY11 Salary: \$57,652

FY12 Salary: \$58,373

Vacation: 24

Personal Days: 2

Sick Days: 18

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$450

School Committee Meetings:

Additional Pay: Per Hour

Other:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days 35

SLBB Condition

Other compensation?

Central office handles building rentals Yes

If someone else, whom? No

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Jo Bookman

CORI done by someone else/Dept Yes

If yes, who? Personnel Assistant

Notes:

South Middlesex RVTSD

Individual Contract: No

Contract Start Date: 07/01

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 6

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$59,193

FY10 Salary: \$61,000

FY11 Salary: \$62,000

FY12 Salary: \$63,000

Vacation: 30

Personal Days: 3

Sick Days: 15

Paid Holidays: 13

Longevity: No

If yes, Amount?

School Committee Meetings:

Additional Pay: Yes

Other:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals Yes

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources Generalist

CORI done by someone else/Dept Yes

If yes, who? Human Resources Generalist

Notes:

South Shore RVTSD		Individual Contract: Yes	Contract Start Date: 08/01/11	End Date:
Administrative Assistant to Superintendent		Union Contract:	If yes, specify:	
Full Time: Yes	Part Time:	Other:	Years in Position: 0	Work Year in months: 12
Hourly?	School Committee Meetings:		Central office handles building rentals Yes	
Rate:	Additional Pay:		If someone else, whom?	
Salary? Yes	Other:		EPIMS & CORI compensation? No	
FY09 Salary:	Sick Leave Buy Back? No		EPIMS done by someone else/Dept?	
FY10 Salary:	If yes, amount:		If yes, who	
FY11 Salary:	If yes, what %?		CORI done by someone else/Dept	
FY12 Salary: \$60,000	If yes, # of days		If yes, who?	
Vacation: 20	Personal Days: 3	SLBB Condition		
Sick Days: 15	Paid Holidays: 11	Other compensation?		
Longevity: No				
If yes, Amount?				
Notes:				

Southborough		Individual Contract: Yes	Contract Start Date: 07/01/10	End Date: 06/30/13
Administrative Assistant to Superintendent		Union Contract:	If yes, specify:	
Full Time: Yes	Part Time:	Other:	Years in Position: 6.5	Work Year in months: 12
Hourly?	School Committee Meetings:		Central office handles building rentals No	
Rate:	Additional Pay: No		If someone else, whom? Individual School Buildings	
Salary? Yes	Other: Recording Secretary		EPIMS & CORI compensation? No	
FY09 Salary: \$70,179	Sick Leave Buy Back? Yes		EPIMS done by someone else/Dept? Yes	
FY10 Salary: \$72,180	If yes, amount:		If yes, who Technology	
FY11 Salary: \$72,180	If yes, what %?		CORI done by someone else/Dept Yes	
FY12 Salary: \$73,624	If yes, # of days		If yes, who? Receptionist/Secretary	
Vacation: 20	Personal Days: 3	SLBB Condition		
Sick Days: 13	Paid Holidays: 14	Other compensation?		
Longevity: Yes				
If yes, Amount? \$500-\$1000				
Notes: 40/30/30 Split between 3 districts				

Southeastern RVTSD		Individual Contract: No	Contract Start Date:	End Date:
Secretary to the Superintendent		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other: 40 hrs & SC Meetings		Years in Position: 6	Work Year in months: 12	
Hourly? Yes Rate: \$31.52	School Committee Meetings: At additional pay	Additional Pay: Yes	Central office handles building rentals No	
Salary? No	Other:	If someone else, whom? Facilities Department		
FY09 Salary:	Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No		
FY10 Salary:	If yes, amount:	EPIMS done by someone else/Dept? Yes		
FY11 Salary:	If yes, what %? 15%	If yes, who Technology Dept.		
FY12 Salary:	If yes, # of days	CORI done by someone else/Dept No		
Vacation: 15 Personal Days: 2	SLBB Condition Must retire, 165 days, 20 years	If yes, who?		
Sick Days: 18 Paid Holidays: 12	Other compensation?			
Longevity: Yes				
If yes, Amount? \$550 after 5 years				
Notes:				

Southern Berkshire RSD		Individual Contract: Yes	Contract Start Date:	End Date:
Administrative Assistant to Superintendent		Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other: 37.5 hrs/wk		Years in Position: 25	Work Year in months: 12	
Hourly? No Rate:	School Committee Meetings: Included	Additional Pay:	Central office handles building rentals No	
Salary? Yes	Other:	If someone else, whom? Business Office		
FY09 Salary: \$53,045	Sick Leave Buy Back? Yes	EPIMS & CORI compensation? No		
FY10 Salary: \$54,371	If yes, amount: Per diem buy-back for days over 90, up to \$1,000	EPIMS done by someone else/Dept? No		
FY11 Salary: \$55,730	If yes, what %? Up to \$1,000 upon retirement	If yes, who		
FY12 Salary: \$57,124	If yes, # of days	CORI done by someone else/Dept No		
Vacation: 24 Personal Days: 3	SLBB Condition	If yes, who?		
Sick Days: 15 Paid Holidays: 13	Other compensation?			
Longevity: Yes				
If yes, Amount? \$1500				
Notes:				

Springfield

Individual Contract: No

Contract Start Date:

End Date:

Executive Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 3

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Other

Additional Pay: No

Central office handles building rentals No

Salary? Yes

Other: Administrative Assistant to the School Committee

If someone else, whom? Facilities/Building Permit Coordinator

FY09 Salary: \$51,000

FY10 Salary: \$55,023

FY11 Salary: \$58,930

FY12 Salary: \$60,108

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? 75%

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources/ IT

CORI done by someone else/Dept Yes

If yes, who? Human Resources

Vacation: 10

Personal Days: 3

Sick Days: 15

Paid Holidays: 13

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Stoneham

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 12

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business Manager

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$61,234

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology Department

CORI done by someone else/Dept Yes

If yes, who? Human Resources

Vacation: 25

Personal Days:

Sick Days: 15

Paid Holidays: 14

Longevity:

If yes, Amount?

Other compensation?

Notes:

Sunderland	Individual Contract: No	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract:	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: 4	Work Year in months: 12
Hourly? Yes Rate: \$21.48	School Committee Meetings: Additional Pay: Other:	Central office handles building rentals If someone else, whom?	
Salary? FY09 Salary: FY10 Salary: FY11 Salary: FY12 Salary:	Sick Leave Buy Back? Yes If yes, amount: If yes, what %? for each year of service If yes, # of days 2 SLBB Condition Other compensation?	EPIMS & CORI compensation? No EPIMS done by someone else/Dept? Yes If yes, who District Data Coordinator CORI done by someone else/Dept If yes, who?	
Vacation: 10 Personal Days: 5 Sick Days: 10 Paid Holidays: 12			
Longevity: Yes If yes, Amount? \$250; 500; 750			
Notes:			

Tantasqua	Individual Contract: No	Contract Start Date: 07/01/10	End Date: 06/30/13
Bookkeepers	Union Contract: Yes	If yes, specify: Tantasqua Administrative Support Association	
Full Time: Yes Part Time: No Other:		Years in Position: Varies	Work Year in months: 12
Hourly? No Rate:	School Committee Meetings: Additional Pay: Other:	Central office handles building rentals If someone else, whom?	
Salary? Yes FY09 Salary: \$39,909 FY10 Salary: \$41,306 FY11 Salary: \$41,719 FY12 Salary: \$42,345	Sick Leave Buy Back? Yes If yes, amount: \$25/day If yes, what %? If yes, # of days 190 SLBB Condition Other compensation?	EPIMS & CORI compensation? No EPIMS done by someone else/Dept? If yes, who CORI done by someone else/Dept No If yes, who?	
Vacation: 10-25 Personal Days: 3 Sick Days: 15 Paid Holidays: 15			
Longevity: Yes If yes, Amount? \$400-1600			
Notes:			

Tantasqua

Individual Contract: Yes

Contract Start Date: 07/01/09

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 10 (both)

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$54,458

FY10 Salary: \$56,365

FY11 Salary: \$58,055

FY12 Salary: \$59,797

Vacation: 25

Personal Days: 3

Sick Days: 20

Paid Holidays: 15

Longevity: Yes

If yes, Amount? 1600

Notes: 2 senior positions and 1 HR specialist

School Committee Meetings:

Additional Pay:

Other: Separate Minutes Taker

Sick Leave Buy Back? Yes

If yes, amount: \$25/day

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept No

If yes, who?

Tewksbury

Individual Contract: Yes

Contract Start Date:

End Date:

Senior Administrative Assistant to Superintendent

Union Contract:

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 1 Year

Work Year in months: 12

Hourly?

Rate:

Salary? Yes

FY09 Salary:

FY10 Salary:

FY11 Salary: \$50,000

FY12 Salary: \$50,000

Vacation: 14

Personal Days: 2

Sick Days: 15

Paid Holidays: 14

Longevity: Yes

If yes, Amount? After 8 yrs

Notes:

School Committee Meetings: At additional pay

Additional Pay: \$224/mtg; \$42.02/Transcript

Other:

Sick Leave Buy Back?

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Finance & Operations

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Student Data Services Administrator

CORI done by someone else/Dept Yes

If yes, who? Administrative Asst to Superintendent for Curriculum

Truro	Individual Contract: Yes	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 11	Work Year in months: 12
Hourly? No	School Committee Meetings: N/A		
Rate:	Additional Pay: Stipend	Central office handles building rentals Yes	
Salary? Yes	Other: Stipend	If someone else, whom?	
FY09 Salary: \$41,481		EPIMS & CORI compensation? No	
FY10 Salary: \$46,639	Sick Leave Buy Back? No	EPIMS done by someone else/Dept? No	
FY11 Salary: \$48,999	If yes, amount:	If yes, who	
FY12 Salary: \$49,979	If yes, what %?	CORI done by someone else/Dept No	
Vacation: 21 Personal Days: 2	If yes, # of days	If yes, who?	
Sick Days: 15 Paid Holidays: No	SLBB Condition		
Longevity: Yes	Other compensation?		
If yes, Amount? Varies by length of service	No		
Notes:			

Tyngsborough	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/12
Administrative Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 18	Work Year in months: 7
Hourly? No	School Committee Meetings: Included		
Rate:	Additional Pay:	Central office handles building rentals No	
Salary? Yes	Other:	If someone else, whom? Superintendent's Secretary	
FY09 Salary: \$56,224		EPIMS & CORI compensation? Yes	
FY10 Salary: \$56,224	Sick Leave Buy Back? Yes	EPIMS done by someone else/Dept? Yes	
FY11 Salary: \$57,067	If yes, amount:	If yes, who District-wide Data Specialist	
FY12 Salary:	If yes, what %? 50% of daily rate for 13% of accumulated time	CORI done by someone else/Dept Yes	
Vacation: 20 Personal Days: 3	If yes, # of days	If yes, who? Assistant to the Business Manager	
Sick Days: 15 Paid Holidays: 14	SLBB Condition		
Longevity: No	Other compensation?		
If yes, Amount?			
Notes:			

Upper Cape Cod RVTSD

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 17

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: Yes

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business Office Secretary

FY09 Salary: \$74,140

FY10 Salary: \$76,509

FY11 Salary: \$78,039

FY12 Salary: \$79,600

Sick Leave Buy Back? Yes

If yes, amount: \$12000 max

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept No

If yes, who?

Vacation: 20

Personal Days: 2

Sick Days: 18

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$775

Other compensation?

Notes:

Uxbridge

Individual Contract: Yes

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 7

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings:

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? School Business Department

FY09 Salary: \$49,900

FY10 Salary: \$49,900

FY11 Salary: \$51,000

FY12 Salary:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept No

If yes, who?

Vacation: 20

Personal Days: 4

Sick Days: 18

Paid Holidays: 15

Longevity: Yes

If yes, Amount? \$750

Other compensation?

Notes:

Waltham

Individual Contract: Yes

Contract Start Date: 12/03/07

End Date: 11/30/10

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 5

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$64,039

FY10 Salary: \$67,173

FY11 Salary: \$68,516

FY12 Salary:

Vacation: 23

Personal Days: 3

Sick Days: 18

Paid Holidays: 12

Longevity: Yes

If yes, Amount? 5.5-75%

Notes:

School Committee Meetings: Other

Additional Pay:

Other: Done by other administrative assistant

Central office handles building rentals No

If someone else, whom? Receptionist

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? No

If yes, who

CORI done by someone else/Dept Yes

If yes, who? School Committee Secretary

Sick Leave Buy Back? Yes

If yes, amount: \$5000

If yes, what %?

If yes, # of days 300

SLBB Condition

Other compensation?

Wareham

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/13

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 32

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$51,437

FY10 Salary: \$39,301

FY11 Salary: \$40,087

FY12 Salary: \$68,141

Vacation: 25

Personal Days: 3

Sick Days: 20

Paid Holidays: 14.5

Longevity: Yes

If yes, Amount? \$5000 after 25 yrs

Notes: Position PT FY10 & FY11

School Committee Meetings: At additional pay

Additional Pay: Yes

Other: Overtime rate

Central office handles building rentals Yes

If someone else, whom? Secretary to Dir. Of Operations/Finance

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology

CORI done by someone else/Dept Yes

If yes, who? Secretary to Dir. Of Operations/Finance

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition 1/2 accumulated sick leave upon retirement

Other compensation?

OT Rate

Wayland

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/2011

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 15

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$49,478

FY10 Salary: \$50,963

FY11 Salary: \$50,963

FY12 Salary: \$52,245

Vacation: 23

Personal Days: Varies

Sick Days: 15

Paid Holidays: 13

Longevity: Yes

If yes, Amount? \$1589

School Committee Meetings: No

Additional Pay:

Other:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

0

Central office handles building rentals No

If someone else, whom?

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology Dept.

CORI done by someone else/Dept Yes

If yes, who? Assistant to the Assistant Superintendent

Notes:

Webster

Individual Contract: Yes

Contract Start Date: 01/03/11

End Date: 06/30/12

Executive Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 1

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$54,016

FY10 Salary: \$52,000

FY11 Salary: \$54,600

FY12 Salary: \$59,193

Vacation: 20

Personal Days: 3

Sick Days: 18

Paid Holidays: 14

Longevity: Yes

If yes, Amount? \$500

School Committee Meetings: At additional pay

Additional Pay: Yes

Other: \$2500

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Assistant business Administrator

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Assistant Business Administrator

CORI done by someone else/Dept No

If yes, who?

Notes:

Wellesley

Individual Contract: Yes

Contract Start Date: 05/2010

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 2

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay: Yes

Central office handles building rentals Yes

Salary? Yes

Other: Included + additional pay

If someone else, whom? Business Office

FY09 Salary:

FY10 Salary:

FY11 Salary:

FY12 Salary: \$60,457

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Data Analyst

CORI done by someone else/Dept Yes

If yes, who? Human Resources

Vacation: 5

Personal Days: 3

Sick Days:

Paid Holidays: 12

Longevity:

If yes, Amount?

Other compensation?

Notes:

West Bridgewater

Individual Contract: Yes

Contract Start Date: 07/20/2011

End Date: 06/30/2014

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: Other:

Years in Position: 9

Work Year in months:

Hourly? No

Rate:

School Committee Meetings: Other

Additional Pay: \$1,600

Central office handles building rentals No

Salary? Yes

Other:

If someone else, whom? Business Manager

FY09 Salary: \$43,709

FY10 Salary: \$43,709

FY11 Salary: \$44,146

FY12 Salary: \$45,030

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? 25%

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Business Manager

CORI done by someone else/Dept No

If yes, who?

Vacation: 30

Personal Days: 3

Sick Days: 18

Paid Holidays: All

Longevity: Yes

If yes, Amount? \$325

Other compensation?

Notes:

Westborough

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Secretary to the Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 5

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$53,798

FY10 Salary: \$56,453

FY11 Salary: \$57,858

FY12 Salary: \$59,015

Vacation: 20

Personal Days: 3

Sick Days: 18/240

Paid Holidays: 15

Longevity: Yes

If yes, Amount? \$.25/hr after 20 years when notice plan to retire

School Committee Meetings: At additional pay

Additional Pay: Yes

Other: School Committee Clerk \$19.74/hour

Sick Leave Buy Back? Yes

If yes, amount: \$15/day

If yes, what %?

If yes, # of days

SLBB Condition Up to \$2000; at retirement

Other compensation?

Central office handles building rentals No

If someone else, whom? Transportation Coordinator (secretary to dir. Buildings and grounds)

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Technology Dept.

CORI done by someone else/Dept No

If yes, who?

Notes:

Westfield

Individual Contract: No

Contract Start Date:

End Date:

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 10

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$52,735

FY10 Salary: \$52,735

FY11 Salary: \$52,735

FY12 Salary:

Vacation: 25

Personal Days: 2

Sick Days: 18

Paid Holidays: 12

Longevity: Yes

If yes, Amount? \$1250

School Committee Meetings: Included

Additional Pay:

Other:

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days 100

SLBB Condition If 180 in bank

Other compensation?

Central office handles building rentals No

If someone else, whom? Business Office

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resource/Technology Center

CORI done by someone else/Dept Yes

If yes, who? Human Resource Dept.

Notes:

Weston

Individual Contract: Yes

Contract Start Date: 07/01/010

End Date: 06/30/13

Administrative Assistant to Superintendent

Union Contract: Yes

If yes, specify: Administrative Assistant

Full Time: Yes Part Time: No Other:

Years in Position: 18

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$56,964

FY10 Salary: \$58,642

FY11 Salary: \$58,642

FY12 Salary: \$60,174

Vacation: 22

Personal Days:

Sick Days: 18

Paid Holidays: 11

Longevity: Yes

If yes, Amount? \$1,150

Notes:

School Committee Meetings: At additional pay

Additional Pay: Yes

Other: \$3,330

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

Central office handles building rentals No

If someone else, whom? Business Office Staff

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resource Director

CORI done by someone else/Dept Yes

If yes, who? Human Resource Admin. Assist

Westport

Individual Contract: Yes

Contract Start Date: 07/01/10

End Date: 06/30/12

Superintendent Secretary

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 4

Work Year in months: 12

Hourly? No

Rate:

Salary? Yes

FY09 Salary: \$39,655

FY10 Salary: \$39,655

FY11 Salary: \$39,655

FY12 Salary: \$42,655

Vacation: 15

Personal Days: 3

Sick Days: 1.5/month

Paid Holidays: 14

Longevity: No

If yes, Amount?

Notes:

School Committee Meetings: Included

Additional Pay:

Other:

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

Other compensation?

No

Central office handles building rentals No

If someone else, whom? Director of Facilities

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Data Services Coordinator/Technology Director

CORI done by someone else/Dept Yes

If yes, who? Human Resource Assistant

Westwood

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/12

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 20

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: Yes

Central office handles building rentals No

Salary? Yes

Other: School Committee Secretary:
\$20/hour

If someone else, whom? Receptionist

FY09 Salary: \$57,292

FY10 Salary: \$59,011

FY11 Salary: \$59,896

FY12 Salary: \$60,662

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %? \$40/day up to \$6000

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Information Systems

CORI done by someone else/Dept No

If yes, who?

Vacation: 30

Personal Days: 4

Sick Days: 15

Paid Holidays: Yes

Longevity: Yes

If yes, Amount? \$1500

Other compensation?

Notes:

Weymouth

Individual Contract: No

Contract Start Date:

End Date:

Secretary to the Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 14

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Other

Additional Pay:

Central office handles building rentals No

Salary? Yes

Other: Recording secretary attends
meetings @ hourly rate

If someone else, whom? Hall Rentals

FY09 Salary:

FY10 Salary: \$55,363

FY11 Salary: \$55,363

FY12 Salary: \$56,470

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? Yes

EPIMS done by someone else/Dept? Yes

If yes, who Data management Supervisor

CORI done by someone else/Dept Yes

If yes, who? Human Resource Supervisor

Vacation: 20

Personal Days: 2

Sick Days: 15

Paid Holidays: 11

Longevity: No

If yes, Amount?

Other compensation?

Notes:

Whately	Individual Contract: No	Contract Start Date:	End Date:
Administrative Assistant to Superintendent	Union Contract:	If yes, specify:	
Full Time: Yes Part Time: Other:		Years in Position: 4	Work Year in months: 12
Hourly? Yes Rate: \$21.48	School Committee Meetings: Additional Pay: Other:	Central office handles building rentals If someone else, whom?	
Salary? FY09 Salary: FY10 Salary: FY11 Salary: FY12 Salary:	Sick Leave Buy Back? Yes If yes, amount: If yes, what %? for each yr. of service If yes, # of days 2 SLBB Condition Other compensation?	EPIMS & CORI compensation? No EPIMS done by someone else/Dept? Yes If yes, who District Data Coordinator CORI done by someone else/Dept If yes, who?	
Vacation: 10 Personal Days: 5 Sick Days: 10 Paid Holidays: 12 Longevity: Yes If yes, Amount? \$250; 500; 750			
Notes:			

Whitman-Hanson RSD	Individual Contract: Yes	Contract Start Date: 07/01/11	End Date: 06/30/14
Executive Assistant to Superintendent	Union Contract: No	If yes, specify:	
Full Time: Yes Part Time: No Other:		Years in Position: 6	Work Year in months: 12
Hourly? No Rate:	School Committee Meetings: Included Additional Pay: Yes Other:	Central office handles building rentals No If someone else, whom? Facilities Department	
Salary? Yes FY09 Salary: \$61,460 FY10 Salary: \$64,583 FY11 Salary: \$66,521 FY12 Salary: \$67,885	Sick Leave Buy Back? Yes If yes, amount: If yes, what %? If yes, # of days 45 SLBB Condition 45 days after 10 years Other compensation?	EPIMS & CORI compensation? No EPIMS done by someone else/Dept? Yes If yes, who Technology Director CORI done by someone else/Dept No If yes, who?	
Vacation: 20 Personal Days: 2 Sick Days: 18 Paid Holidays: 14 Longevity: Yes If yes, Amount? \$950			
Notes:			

Whittier RTVSD

Individual Contract: No

Contract Start Date:

End Date:

Secretary to the Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 12

Work Year in months:

Hourly? No

Rate:

School Committee Meetings: At additional pay

Additional Pay: \$150/meeting

Central office handles building rentals No
If someone else, whom?

Salary? Yes

Other:

FY09 Salary: \$55,887

FY10 Salary:

FY11 Salary: \$63,860

FY12 Salary: \$65,137

Sick Leave Buy Back? Yes

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Director of IT

CORI done by someone else/Dept No

If yes, who?

Vacation: 25

Personal Days: 5

Sick Days: 17

Paid Holidays:

Longevity: Yes

If yes, Amount? \$500

Other compensation?

Notes:

Winchester

Individual Contract: Yes

Contract Start Date: 07/01/11

End Date: 06/30/14

Administrative Assistant to Superintendent

Union Contract: No

If yes, specify:

Full Time: Yes Part Time: No Other:

Years in Position: 15

Work Year in months: 12

Hourly? No

Rate:

School Committee Meetings: Included

Additional Pay:

Central office handles building rentals No
If someone else, whom? Business Manager

Salary? Yes

Other:

FY09 Salary: \$59,000

FY10 Salary: \$61,000

FY11 Salary: \$61,000

FY12 Salary: \$62,000

Sick Leave Buy Back? No

If yes, amount:

If yes, what %?

If yes, # of days

SLBB Condition

EPIMS & CORI compensation? No

EPIMS done by someone else/Dept? Yes

If yes, who Human Resources Assistant

CORI done by someone else/Dept Yes

If yes, who? Human Resources Assistant

Vacation: 25

Personal Days: 3

Sick Days: 15

Paid Holidays: 13

Longevity: Yes

If yes, Amount? \$1000

Other compensation?

Notes:

Average Salary: FY09: \$53,574 FY10: \$53,909 FY11: \$54,808 FY12: \$56,133

Districts Responding: 138