

SCHOOL ADMINISTRATIVE UNIT 50

48 POST ROAD

GREENLAND, NH 03840

PHONE (603) 422-9572 FAX (603) 334-3313

GREENLAND CENTRAL SCHOOL
70 POST ROAD
GREENLAND, NH 03840
(603) 431-6723

MAUDE H. TREFETHEN SCHOOL
142 CRANFIELD STREET
NEW CASTLE, NH 03854
(603) 436-5416

NEWINGTON PUBLIC SCHOOL
133 NIMBLE HILL ROAD
NEWINGTON, NH 03801
(603) 436-1482

RYE ELEMENTARY SCHOOL
461 SAGAMORE ROAD
RYE, NH 03870
(603) 436-4731

RYE JUNIOR HIGH SCHOOL
501 WASHINGTON ROAD
RYE, NH 03870
(603) 964-5591

Superintendent of Schools- Vacancy SAU 50 Greenland, New Hampshire

School Administrative Unit (SAU) 50 is comprised of the communities of Greenland, New Castle, Newington, and Rye, each with unique needs and strong support systems that value and have a long history of high-quality education. We are conveniently located between Boston, Portland, and the White Mountains on the picturesque seacoast of New Hampshire. Our staff, students, and families enjoy proximity to the coastline as well as the mountains, providing numerous outdoor adventure opportunities.

We are looking for an effective and innovative leader who will guide the districts in: developing and executing the overall educational goals and objectives for each school district; ensuring the best possible educational programs and services throughout the SAU for every child; fostering a collaborative culture within our Central Office and schools; and supporting robust social emotional growth for students and our highly qualified professional staff. The right candidate has demonstrated strength in school administration and must effectively oversee and administer the efficient use of the facilities, properties, and funds of the four school districts and the Central Office.

SAU 50 is governed by four member-elected School Boards and a Joint Board. The towns' collective population is nearly 11,630 with approximately 825 students, PreK to 8. Greenland Central School is a K-8 school with approximately 351 students. In New Castle, the Maude H. Trefethen School has 40 students (K-5). Newington Public School has 54 students (PreK-6), Rye Elementary School (PreK-4) has approximately 186 students and Rye Junior High (5-8) has 171 students. Rye Elementary School hosts a SAU Preschool and a PreK program (collectively about 23 students). The SAU tuitions nearly 340 students to Portsmouth High School and 12 students to Portsmouth Middle School under an Area Agreement. The Central Office is supported by expertise in technology, finance, and facility management and the Superintendent administers a total budget of \$42 million for the entire SAU. Newington and New Castle are traditional school meeting district towns, and Greenland and Rye are New Hampshire SB-2 school districts for municipal elections.

JOB SUMMARY:

- To lead and manage all aspects of a school administrative unit and individual school districts to ensure the delivery of high-quality education and support services to every student.
- Requires strong leadership, communication, collaboration, and problem-solving skills, as well as a deep commitment to educational equity, excellence, and continuous improvement.

QUALIFICATIONS:

- Advanced Degree in Education Administration/Leadership (CAGS, Education Specialist, PhD) in Education
- New Hampshire License as a Superintendent.
- Five (5) years of successful teaching experience; five (5) or more years of educational administrative experience preferred.
- Must pass a background check.

REPORTS TO:

-SAU 50 Joint School Board

SUPERVISES:

- Central Office Administrators
- Administrative Assistant to the Superintendent
- Human Resource Assistant
- Principals

RESPONSIBILITIES:*Educational Leadership*

- Provide visionary leadership for the school district, setting strategic goals and objectives to ensure the academic success and well-being of all students.
- To provide leadership in developing and maintaining the best possible educational programs and services for students.
- Administer the effective and efficient implementation of the educational and instructional programs in compliance with school board policies; local, state, and federal regulations; and the provisions of each district's collective bargaining agreements.
- Assess the educational needs and expectations of each community.
- Ensure the coordination of student services and programs outside of special education in conjunction with the Assistant Superintendent. (Section 504, nursing, counseling, Title IX, ELL, home education and homeless education)

Personnel Management

- Recruit, hire, evaluate, and support a diverse team of administrators, teachers, and staff members.
- Foster a positive work environment that promotes collaboration, professional growth, and excellence in Education.
- Guide assignments and responsibilities of the SAU 50 staff.
- Assume overall responsibility for the performance evaluation of each employee in the SAU and individual school districts.
- Handle employee grievances or problems in accordance with applicable school board policies, collective bargaining agreements, and state/federal laws and regulations.
- Assist in the planning and implementation of programs designed to orient new staff members to the SAU and individual district's policies and procedures.
- Recommend to the SAU and individual school boards employees for nomination, transfer, or termination.
- Participate in negotiations with recognized employee bargaining units.

Curriculum Development and Instructional Leadership

- Oversee the development, implementation, and evaluation of curriculum, instructional practices, and assessment strategies to meet the needs of diverse student populations and support academic achievement.

Budgeting and Financial Management

- Develop and manage the school district's budget, allocating resources strategically to support educational priorities while maintaining fiscal responsibility and accountability.
- Oversee the financial planning and preparation of annual budgets for the SAU and individual school districts.
- Establish and maintain efficient procedures and effective controls for all expenditures of school funds in accordance with the annual adopted budgets.

Policy Development and Implementation

- Stay informed about federal, state, and local education policies, laws, and regulations.
- Ensure compliance while also advocating for policies that benefit the SAU, individual school districts and students.
- Implement and review all school board policies.
- Assist in the creation of all reports, records, and other paperwork as required by the school boards, the NH State Department of Education, and the federal government.

-Maintain directly or through delegation such personnel records, student records, business records, and other records which are required by law and by board policy.

Community Engagement and Stakeholder Relations

-Build strong relationships with parents, students, community members, local businesses, government agencies, and other stakeholders to foster collaboration, garner support, and promote transparency and accountability.
-Establish and maintain a program of public relations to keep the public informed about current educational practices, educational trends, and the policies, practices, successes, and challenges of the SAU and individual school districts.

School Board Relations

-Serve as the chief executive officer of the SAU and individual school districts.
-Work closely with the school boards to develop and implement policies, set goals, and ensure effective governance and oversight.
-Inform and advise the school boards about the programs, practices, and problems of the schools.
-Keep the school boards informed of the activities operating under the boards' authority.
-Prepare and submit recommendations relative to all matters requiring board action; providing information and reports to ensure informed decisions are made.
-Attend and participate in the SAU and individual school districts' school board meetings, town meetings, and special meetings as required.

Strategic Planning and Continuous Improvement

-Lead the development and implementation of a comprehensive strategic plan that guides the district's efforts to improve student outcomes, enhance equity and diversity, and address emerging challenges and opportunities.

Facilities and Operations Management

-Oversee the maintenance, safety, and security of school facilities and grounds, as well as transportation services, food services, and other operational functions to support teaching and learning.
-Oversee and administer the efficient use of facilities and properties.
-Ensure the development and implementation of short and long-term maintenance plans for the SAU and individual school districts' buildings and grounds.

Crisis Management and Emergency Preparedness

-Develop and implement emergency response plans and protocols to ensure the safety and well-being of students, staff, and visitors in the event of natural disasters, accidents, or other emergencies.

Advocacy and External Relations

-Advocate for the needs and interests of the school district and its students at the local, state, and national levels.
-Work collaboratively with elected officials, policymakers, advocacy groups, and other stakeholders.
-Establish and maintain a relationship with the SAU 52 Superintendent and the Portsmouth High School Principal.
-Attend relevant meetings and represent the needs and concerns of the SAU 50 school community and students attending Portsmouth High School.

Professional Responsibilities

-Engage in reflective practice.
-Keep all information concerning students, parents, staff, and school related incidents confidential.
-Stay current on educational research, best practices, and trends.
-Regularly seek out and identify high-quality opportunities to grow and learn, identifying problems of practice or areas of inquiry that inform individual and collaborative learning opportunities.
-Exhibit high standards of ethical practice and wise decision making on behalf of students, families, and staff.
-Perform other duties and responsibilities as assigned by the SAU 50 Joint School Board.

Adheres to:

- Ed. 510: Code of Conduct for New Hampshire Educators
- Guiding Principles: The Code of Ethics for New Hampshire Educators
- All district school board policies and procedures

Application process:

Competitive salary and benefits, July 1, 2026, start date. Accepting applications through March 13, 2026. Interested candidates should visit the SAU 50 website:

<https://www.applitrack.com/SAU50/onlineapp/default.aspx?Category=Administration>